EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – March 31, 2014

Present: Francisco Arce, Linda Beam, Cindy Constantino, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Estina Pratt

1. Minutes – March 24, 2014: Correction on item 2.d. Arturo Hernandez: The STEM Center Grand Opening will be **May 8, 2014**.

2. Campus Civility: Council briefly discussed the inappropriate attack on staff via email. It was recommended that managers initiate discussion with staff about what is appropriate and inappropriate behavior.

3. Campus Climate Survey: Ms. Graff distributed a revised copy of page 10 and noted that a revision was made due to a concern expressed regarding factors associated with the specific survey items. She noted that the factors were generated through a statistical process that did not group all responses that had "planning" or "mission" in it. Changing those and moving things around would defeat the purpose of categorization process. A notation of clarification was added to page 10.

   VP Higdon believes there are 4 questions that should have been categorized under planning and not work environment. She expressed concern regarding how the questions were selected for each commonality group. Any document posted to the ECC website may present inaccurate information.

   It was agreed that
      a) VP Higdon and Ms. Graff would meet to discuss how the questions are classified; and
      b) the results would be reviewed by the Strategic Planning Committee.

   Homework assignment: Read survey report, particularly the item comments. Staff should be encouraged to go down to the item level to compare.

4. Portal: Faculty and staff are still having problems with accessing the Portal. Students are being reached via email, the web, social media and faculty. VP Higdon would like to meet with Dr. Gold next week to share some of the challenges and issues taking place in the previous and future months.

   Plans to redesign the CEC website are scheduled for 2014-15, but it is imperative departments take responsibility for updating department pages.