

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – March 3, 2014

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Irene Graff, Jo Ann Higdon, David Mc Patchell, Derrick Moon, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith.

1. Team Reports

a. Jeanie Nishime

ECC's Draft 2014 Institutional Self-Study in Support of Reaffirmation of Accreditation Report is posted on the web. We are also working on our ACCJC Annual Report. New questions on the report address job placement rates for CTE (Career-Technical Education) degrees and CTE licensure passage rates.

b. Estina Pratt

The move in to the new Learning Resource Center will occur during spring break.

c. Irene Graff

The ACCJC Annual Report includes additional questions about best practice and institutional set standards. We have to set individual standards by program and also explain the standards we chose. The Planning Summit is on April 25, 2014.

d. Chris Gold

The Academic Senate meets at the Compton Center tomorrow. Items on the agenda include discussions of minimum qualifications, Accreditation, and nominations for Vice President.

e. Jo Ann Higdon

Most construction projects are on schedule. The stadium has been delayed slightly due to the rain. The STEM furniture delivery is delayed. We received our First Principal Apportionment (P1) which had a deficit of 4.4% (approximately \$4 million) for our college.

f. Francisco Arce

The summer and fall schedules are completed. An additional 50 sections were added to fall.

g. Linda Beam

H.R. is working on more than 20 faculty recruitments at this time. There are a number of classified vacancies. An outside TB testing vendor processed 99 employees. There will be testing again next week.

h. Derrick Moon

Eleven ECC student representatives are in Sacramento for the "March in March" today. Students will attend another conference in Washington, DC next week.

i. Ann Garten

Current promotions include priority registration and summer/fall semesters. A media preference survey is being conducted at the Compton Center. The new ECC home page will be launched this week.

j. Thomas Fallo

Social media is growing and every student carries a smart phone. We need to discuss the growing technology and where we are going with it. Graduation is on Friday, May 16th. Jeanie will have a year-end event calendar to present to Board members this month. ECC received an increase in base funding.

Agenda – March 10, 2014:

1. Minutes
2. Policies recommended for deletion (Jeanie Nishime)
 - a. BP 5025 (Foreign Students – Visa)
 - b. BP 5505 (Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs)
 - c. BP 5506 (El Camino College Student Rights and Responsibilities)
 - d. BP 5555 (Guest Speakers)
 - e. BP 5800 (Removing Pupils from School During School Hours)
 - f. BP 5405.1 (Student Political Organizations)

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College’s completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the “Making Decisions at El Camino College” document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated at the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Jeanie awaiting feedback from constituent groups.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas	Pulled from 12/16/13 Board agenda
4021	4021	Program Discontinuance	Distributed 4/29/13, will go to Senate in spring. Back to CC in March - Francisco

	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13, Linda working on
		Administrative Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	First reading 2/18/14
1500		Display of Federal and State Flags	First reading 2/18/14
2010		Board Membership	First reading 2/18/14
2015		Student Member	First reading 2/18/14
2100		Board Elections	First reading 2/18/14
3200	3200	Accreditation	Ready for Board
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
5205		Student Accident Insurance	First reading 2/18/14
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	First reading 2/18/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14