

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting March 5, 2012

Present: Francisco Arce, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Susan Pickens, Lynn Solomita, and Arvid Spor.

Team Reports

1. David. Work is continuing on the Learning Resource Center. Barbara Perez met with the Academic Senate about the Accrediting Commission for Community and Junior Colleges Action Letter to discuss action needed and timelines. David's goal is to get all Social Science faculty to attend their discipline meetings. He reported that the entire Child Development faculty attended their meeting.
2. Francisco. The Curriculum Committee is back in session. There needs to be more training in CurricUNET. The SLO Committee met last week. It was reported that every SLO must be assessed every four years. Fall and summer schedules are ready to go to print.
3. Lynn. Several faculty announcements are out for screening committees. Classified recruitments are in process. There are two new police officers on the March Board agenda. We will be expanding our fingerprinting to the national FBI data bank. Classified contracts have been distributed and faculty contracts will be distributed this week. Both contracts are posted on the web. Faculty negotiations will commence in early April. POA mediation is tomorrow.
4. Chris. The Faculty Development Committee sponsored a getting a job workshop for part time faculty and 40 people attended. The next hearing on Cal State Long Beach Service Areas is March 8th, 1 p.m. at Long Beach City College. Chris Wells may attend. The Academic Senate will present a draft resolution of no-confidence in the process of Collegial Consultation. This draft will be reviewed at a plenary session.
5. Graff. The Management Forum included a presentation of the pilot of the FYE accelerated course module for students in developmental education in English. The Student Ambassador Program was also presented. Managers are being surveyed to determine what training and resources they desire. In alignment with Strategic Initiative G (Promote processes and policies that move the College toward sustainable, environmentally sensitive practices) there will be a series of green bag lunches covering gardening, landscaping and Oceanography. The Ride Share Program and how to bike to work and school will be highlighted. An ECC readers on-line group is being formed.
6. Jo Ann. The Accreditation Sub-Committee on Recommendation 6 (fiscal) met and there was a good turnout. All audit findings were discussed in detail. The budget cuts from Sacramento are being analyzed. A complete analysis went to PBC last Thursday and will be forwarded to College Council members. PBC was well attended and all constituents were represented and asked good questions. PBC will do a five-year projection. The PBC at CEC will do something similar. The Facilities Steering committee met last week and Deborah Shepley gave an overview of a campus beautification proposal. Fences will be removed soon giving more access to open

spaces. The Facilities Steering Committee will meet again in April. The campus map indicating designated smoking areas was distributed along with proposed amenities.

7. Fallo. The March 12, 2012 Board meeting will be relocated to the East Dining room to accommodate occupy students and faculty. Our budget cuts from last year alone were \$10M. Our strategy this year is to present a two-column presentation. The best case scenario is this year's budget. The worst case scenario is if tax bills do not pass and that would be an estimated additional 5% in cuts. There will be an all-campus budget meeting in April. The Board adopted the 2012-2013 School Year Calendar in December 2011 and deferred action on the 2013-2014 School Year Calendar. The Board requested further review of discussions about the winter session. There may be a recommendation to eliminate winter.

Agenda for the March 26, 2012 Meeting:

1. Minutes of March 5 and March 12, 2012
2. CCLC/State Academic Senate Technical Assistance
3. College Council Behavior Guidelines

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 3/12/12