

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting March 7, 2011

Present: Francisco Arce, Sean Donnell, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Luukia Smith, and Lynn Solomita.

1. Draft Budget Reduction Models. This document was presented to the Planning and Budgeting Committee (PBC) on March 3, 2011 and will also go to the Board. The student fee increase was not factored in. It was noted that if we keep going down in revenue we should not be teaching the same amount of students. We are reducing our FTES from 19,400. We will have an all-campus meeting either the first or second week of April. The State has announced a small deficit factor in growth but we do not know if that will be applied. The Governor's proposal is to extend taxes for five years. We may not know what the final budget is until June or later. There is talk about delaying the election to the second or third week instead of the first.
2. Governmental Accounting Standards Board (GASB) Requirement for Retiree Health Benefits. We would like to have this fully funded in order to get a better bond rating. Our requirement in the future may increase due to health care costs or lower interest rates.
3. The Student March in March for education is Monday, March 14<sup>th</sup>. The students will march to the California State Capitol. President Fallo will attend this event.
4. El Camino College Guiding Principles for Planning & Budgeting Spring 2011. This was presented to the PBC and will go to the Academic Senate.
5. Modesto Junior College budget cuts article includes a link to Modesto Junior College's proposed budget reductions.

Agenda for the March 14, 2011 Meeting:

1. Minutes of March 7, 2011
2. Team Reports
3. Designated Smoking Areas on Campus
4. BP 2350 – Speakers
5. BP & AP 5055 – Enrollment Priorities
6. Review Policy Listing (see below)
7. Develop objectives for College Council Goals 2010-2011 (see below)
  - a) Policies Completed:
    - 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
    - 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
  - b) Policies Pending:
    - 1) BP 2350 – Speakers – for discussion next week.
    - 2) BP & AP 5055 – Enrollment Priorities for discussion next week.

## Objectives for Goals

1. Continue to improve internal college communications.
  - a. Objective: On a weekly basis each representative will email minutes to constituents in group and request feedback as appropriate. (College Council draft minutes.)
2. Increase the amount of recognition for work well done. (Objective not developed. See discussion below.)
  - a. Applause cards –Make more meaningful for the individuals receiving them and publicize. Jeanie will bring a report of how many Applause cards are issued.
  - b. STAR award – It was suggested that this award be given once a semester. The winner could have their name on the marquee. There was concern about who would be in charge of administering the award. There was also a concern about someone being left out.
3. Continue to incorporate evidence-based decision making when evidence is available.
  - a. Objective: Recommending constituents to promote group inquiry at staff meetings and record where data was used to support decisions, answering the question of “why” we make decisions. Remember to make decisions in light of the College’s Strategic Goals as well as the College’s overarching goal of increasing student graduation rates.

## College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.