

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – March 9, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Rafeed Kahn, Jeanie Nishime, Susan Pickens, David Mc Patchell, Estina Pratt, Luukia Smith, Erika Solorzano, Claudia Striepe, Nina Velasquez.

1. Minutes – March 2 2015: Approved as presented.
2. Susan distributed the following Board Policies for review:
 - a. BP 2340 (Agendas) – revised with CCLC updates. Ready for Board adoption.
 - b. BP 2345 (Public Participation at Board Meetings) - revised with CCLC updates. Ready for Board adoption.
 - c. BP 2350 (Speakers) – revised with suggested feedback from April 2011 Board meeting. Ready for Board adoption.
 - d. BP 2355 (Decorum) – review only – no CCLC updates. Ready for Board review.
 - e. BP 2360 (Minutes) – revised with CCLC updates. Ready for Board adoption.
 - f. BP 2431 (Superintendent/President Selection) – revised with CCLC updates. Ready for Board adoption.
 - g. BP 2435 (Evaluation of Superintendent/President) – revised with CCLC updates. Ready for Board adoption.
 - h. BP 2710 (Conflict of Interest) – review only – no CCLC updates. Ready for Board review.
3. Policy and Procedure Subcommittees: We still need members from ECCE and POA. The Vice Presidents will coordinate meeting times.
4. PlanNet Report: The report will go to the Board for adoption at the April 13, 2015 Board meeting. Mark Berg will give an informational presentation. Once the report is adopted, there will be an opportunity for people to give input on implementation of the recommendations.

5. Discrimination Complaint Procedures were distributed by Nina Velasquez. Nina will meet with Linda Beam on this issue.
6. The ECCFT are meeting regarding the summer retroactive pay error. It was noted that the Administration is aware of the issue and are trying to determine the best way to resolve the issue.
7. There was a request for a survey regarding campus food services. It was noted that ECC is limited in choices for vendors willing to provide food services.

Agenda March 16, 2015

1. Minutes – March 9, 2015
2. Board Agenda Review
3. BP/AP 5070 (Attendance) – Francisco
4. BP 2716 (Political Activity – Board Members): CCLC update.
5. BP 2720 (Communications Among Board Members): CCLC update.
6. BP 2725 (Board Member Compensation): CCLC update.
7. BP 2730 (Health Benefits): CCLC update.
8. BP 2735 (Board Member Travel): Requires no revisions – review only.
9. BP 3100 (Organizational Structure): Requires no revisions – review only.
10. BP 3101 (Administrative Organization): Addition of “Associate Dean.”
11. BP 3102 (Administrative Authority): Requires no revisions – review only.
12. BP 3260 (College Consultation): May be deleted as it might be covered in BP 2510 (Collegial Consultation).
13. BP 3850 (Purchase of Commencement Attire): This policy may be obsolete.

Future agenda items:

March 30, 2015: *Making Decisions at El Camino College* review

2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.
Measure: Review process is established.
2. Review *Making Decisions at El Camino College* and revise as needed.
Measure: Document is reviewed and revised as needed.
3. Review and revise College Council’s purpose statement, roles, and responsibilities.
Measure: College Council reviewed and revised its purpose statement.
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.