

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – April 14, 2014

Present: Francisco Arce, Linda Beam, Julio Farias, Ann Garten, Jo Ann Higdon, Jeanie Nishime, Susan Pickens, Luukia Smith, Claudia Striepe.

1. BP 3570 (Smoke and Tobacco Free Campus)  
Jo Ann distributed the updated revision of BP 3570 as well as the original version presented to the Board at its December 2013 meeting. Jo Ann will draft a correspondence to include with the distribution of these documents.
2. 2012-13 General Obligations Bond Audit Report (Proposition 39)  
The annual financial and performance audit is being presented to the Board of Trustees for approval and acceptance on April 21, 2014. We had a clean report with no negative findings. Copies were provided to members of the Citizens' Bond Oversight Committee in March 2014. The report can be viewed at:  
<http://www.elcamino.edu/administration/bond/docs/Audit-2012-13-El-Camino-CCD-Financial-and-PerformanceAudit13-GFR.pdf>.

**Agenda – April 21, 2014:**

1. Minutes
2. Board Agenda review

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated at the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Jeanie awaiting feedback from constituent groups.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14

4021	4021	Program Discontinuance	Distributed 4/29/13, will go to Senate in spring. Back to CC in March - Francisco
5405.1		Student Political Organizations is recommended for	Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13, Linda working on
		Administrative Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
3200	3200	Accreditation	First reading 3/17/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
5025		Foreign Students – Visa	Deletion – Ready for Board - April 2014
5205		Student Accident Insurance	Adopted 3/17/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Deletion – Ready for Board - April 2014
5506		El Camino College Student Rights and Responsibilities	Deletion – Ready for Board - April 2014
5555		Guest Speakers	Deletion – Ready for Board - April 2014
5800		Removing Pupils from School During School Hours	Deletion – Ready for Board - April 2014
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14