

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting April 15, 2013

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Brooke Matson, David Mc Patchell, Jeanie Nishime, Susan Pickens, and Estina Pratt.

1. The Board Agenda was reviewed.
2. The North Field – Shops Project tree removal diagram was reviewed.
3. The following surveys will be coming up in the near future:
 - a. Police Services
 - b. Library/Learning Resources Unit
 - c. Campus Climate
 - d. Technology
 - e. Administrative Services

Agenda for the April 22, 2013 Meeting:

1. Minutes of April 15, 2012
2. Update on 4000 Policies
3. “Making Decisions at El Camino College” Draft
4. Administrative Hiring Procedure
5. Faculty Hiring Process
6. Discontinuance of Programs

College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

Policies Pending:

1. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.

Policies Completed

1. BP 2200 Board Duties and Responsibilities (12/17/12)
2. BP 2365 Recording (1/22/13)
3. BP & AP 2430 Delegation of Authority to Superintendent/President (12/17/12)
4. BP 2431 Superintendent/President Selection (12/17/12)
5. AP 2435 Evaluation of Superintendent/President (12/17/12)
6. BP 2716 Political Activity Board Members (1/22/13)
7. BP 2740 Board Education (12/17/12)
8. BP 2745 Board of Trustees Self-Evaluation (12/17/12)
9. AP 4105 Distance Education
10. BP 5400 Associated Students Organization –first reading 3/18/13
11. BP 5401 On Campus Student Organizations –first reading 3/18/13
12. BP 5420 Associated Students Finance –first reading 3/18/13
13. BP 7370 Political Activity (1/22/13)