

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting April 18, 2011

Present: Francisco Arce, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Elizabeth Shadish, Luukia Smith, and Lynn Solomita.

1. Board Agenda
 - a. Introductions of Dr. Genethia Hudley-Hayes, Special Trustee and Dr. Keith Curry, Interim Chief Executive Officer, Compton Community College District.
 - b. Citizens' Bond Oversight Committee Annual Report and Audit presentation by Frances Mullan.
 - c. 2011 Accountability Reporting for the Community Colleges presentation by Irene Graff.
 - d. Page 50 #4 corrections – Willocks should read Willcocks, Class II, Step 5 should be Class IV Step 5, and Class II, Step 9 should be Class IV Step 9.
 - e. Page 53 # 21 corrections – Britta Halonene should be Briita Halonen, and Great Hendricks should be Greta Hendricks.
 - f. Page 48 – Apple Store PO is for mobile computer lab.
 - g. Page 43 – ECCFT still has a problem with negotiable items being listed. The only change to this document is the inclusion of the website where questions can be asked. Six questions have been received so far.
 - h. Page 41 – Fund 11 PO for Facebook is for advertising. Our web developer maintains ECC Facebook and Twitter feeds.
 - i. Page 42 – Fund 12 – B0410982 and B0410983 are being pulled.
2. ITS has set up a product called “MOX” through Datatel that is an online application where students can look at their course list and do degree audits from their iPhone or Android phones. Ann will find out how many apps were downloaded.
3. ECC 2011-12 Budget Planning Proposal – We are probably between options two and three and are going with five faculty hires right now.
4. 2011 Accountability Reporting for the Community Colleges was distributed and reviewed.
5. Policy/procedure transmission form was reviewed and changes were suggested. This is a tracking form only.

Agenda for the April 25, 2011 Meeting:

1. Minutes of April 18, 2011
2. Policy/Procedure Transmission Form
3. Grant Application form
4. BP & AP 4021 – Program Viability, Intervention and Discontinuance (back 4/18/11)
5. BP & AP 3750 - Use of Copyrighted Materials (back 4/25/11)

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.

6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities first reading on April 18, 2011
- 4) BP 7310 – Nepotism –first reading on April 18, 2011

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 3) BP & AP 3750 Use of Copyrighted Materials