

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – April 20, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Francisco Arce, Linda Beam, Irene Graff, Vishu Gupta, Jo Ann Higdon, Chris Jeffries, Rafeed Kahn, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Erika Solorzano, Claudia Striepe.

1. Minutes – April 13, 2015: Approved as presented.
2. Mr. Vishu Gupta, incoming ASO President, was introduced.
3. College Council Information Packet was reviewed. Once the following recommended changes are made, the revised document will be considered in final format and emailed to College Council members.
  - a. Page #2: General Information on Collegial Consultation: a link to the Making Decisions at El Camino College document will be added;
  - b. Page #4: College Council Membership: the Compton Representative will be added to the listing.
4. AP 2510 (Collegial Consultation): The following statement will be added to the procedure under section VI. Membership and Process of College Council: “\* In addition, there will be one faculty representative from the El Camino College Compton Education Center during the partnership.”
5. Jeanie distributed the following policies and procedures that will go to the Board at the May 18, 2015 meeting.
  - a. BP 3560 (Alcoholic Beverages) – new policy - approved as presented. Will be included in the President/Board agenda.
  - b. AP 3560 (Alcoholic Beverages) – new procedure. Approved with one change: delete “and Smoke free” from sentence #4. Will be included in the President/Board agenda.
  - c. BP 5130 (Financial Aid) – amended – approved as presented.
  - d. AP 5130 (Financial Aid) – new procedure – approved as presented.
  - e. BP 5410 (Associated Students Elections) – amended – approved as presented.
  - f. AP 5410 (Associated Students Elections) – new procedure – approved as presented.
  - g. BP 5420 (Associated Students Finance) – amended – approved as presented.
  - h. AP 5420 (Associated Students Finance) – new procedure – approved as presented.
  - i. BP 5500 (Standards of Student Conduct) – amended – approved as presented.
  - j. AP 5500 (Standards of Student Conduct) – new procedure – approved as presented.

- k. BP 5570 (Student Credit Card Solicitations) – amended – approved as presented.
  - l. AP 5570 (Student Credit Card Solicitations) – new procedure – approved as presented.
  - m. AP 5610 (Voter Registration) – new procedure – approved as presented. No Board policy in place.
6. Francisco distributed the following policies that will go to the Board at the May 18, 2015 meeting.
- a. BP 4010 (Academic Calendar) – amended. Approved with the deletion of: “Procedures for implementing the policy will be developed in collegial consultation with the Academic Senate, as defined in CCR § 53200.”
  - b. BP 4030 (Academic Freedom) – amended. Approved with the revised reference: “El Camino College Federation of Teachers Collective Bargaining Agreement.”
7. It was reported that there was an issue last week that prevented students from dropping classes. Jeanie will compose correspondence with Will Warren to include on the student portal.

#### Agenda April 27, 2015

- 1. Minutes – April 20, 2015
- 2. Planning Summit Recap and Consultation Survey
- 3. Review 2014-15 College Council Goals

#### Future Agenda Items:

- 1. May 4, 2015: Making Decisions at El Camino College - finalize

#### 2014-15 College Council Goals

- 1. Set up a specific review process and cycle for policies and procedures.  
Measure: Review process is established.
- 2. Review *Making Decisions at El Camino College* and revise as needed.  
Measure: Document is reviewed and revised as needed.
- 3. Review and revise College Council’s purpose statement, roles, and responsibilities.  
Measure: College Council reviewed and revised its purpose statement.  
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.