

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting April 23, 2012

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jeanie Nishime, David Mc Patchell, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, and Lynn Solomita.

1. Proposed Smoking Policies – Draft policy B with Jeanie’s revisions will be presented to the Board. The term “Smoke-Free” will be removed from the policy. Basic slab/uncovered smoking areas will be provided in designated smoking areas.
2. Members of College Council discussed the Collegial Consultation presentation made by Mr. Scott Lay and Ms. Michelle Pilati at the April 3, 2012, Board meeting.
3. Policy and Administrative Procedure – 4225 – Course Repetition was distributed. College Council members are to review and give responses to Francisco.

Agenda for the April 30, 2012 Meeting:

1. Minutes of April 23, 2012
2. BP & AP 4225 – Course Repetition
3. Collegial Consultation Presentation
4. College Council Behavior Guidelines
5. ASO Resolution
6. Academic Senate Resolution
7. Clarification of Process to Place Items on the Board of Trustee Meeting Agenda

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 2/21/12

Policies Pending:

1. BP & AP 4255- Course Repetition – Distributed at College Council on 4/23/12
2. BP 3555 – Restricted Smoking Areas – ready for Board as of 4/23/12