

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting April 29, 2013

Present: Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Brooke Matson, David Mc Patchell, Rory Natividad, Jeanie Nishime, Susan Pickens, Estina Pratt, and Luukia Smith.

1. Tree Removal– From 2007 to the present 78 trees have been removed and 233 trees have been planted.
2. BP 4021 – Program Discontinuance was reviewed by College Council and edits were recommended. This policy will be reviewed by the Deans and go to Academic Senate for a second reading on May 21, 2013. This will be ready for June 2013 Board approval.
3. BP 4225 – Course Repetition was distributed and will be reviewed at College Council next week.
4. BP/AP 4260 – Prerequisites and Co-Requisites was distributed at College Council and will be reviewed next week. It was noted that revisions were made in response to changes in Title V. These were both passed through the Academic Senate.
5. AP 5055 – Enrollment Priorities was distributed at College Council and will be reviewed again in three weeks. This procedure has been passed by Enrollment Management and will be taken to the Academic Senate for informational purposes. This will be presented as an informational item to the Board at the June 2013 meeting.
6. Faculty Hiring Procedures 1990 and 2005 versions were distributed at College Council and will be reviewed next week. Linda Beam will also provide the faculty contract.
7. “Making Decisions at El Camino College” current draft will be distributed to constituents for review. The Strategic Initiatives section will be revised after the May 10, 2013 Planning Summit.

Agenda for the May 6, 2013 Meeting:

1. Minutes of April 29, 2012
2. Tree Removal/Replacement Listing
3. BP 4225 – Course Repetition
4. BP/AP 4260 – Prerequisites and Co-Requisites
5. Faculty Hiring Process
6. “Making Decisions at El Camino College” Draft (after May 10th Planning Summit)
7. Administrative Hiring Procedures (May 2013)
8. AP 5055 – Enrollment Priorities (June 3)

College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

Policies Pending:

1. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
2. BP/AP 4021 – Program Discontinuance – Distributed at College Council on 4/29/13.
3. BP 4225- Course Repetition – Distributed at CC on 4/23/12,4/30/12, 4/29/13.
4. BP/AP 4260 – Prerequisites and Co-Requisites – Distributed at CC on 4/29/13.
5. AP 5055 – Enrollment Priorities – Distributed at CC on 4/29/13.
6. Faculty Hiring Procedures – Distributed at CC on 4/29/13.
7. Administrative Hiring Procedures – being reviewed by VP’s.

Policies Completed

1. BP 2200 Board Duties and Responsibilities (12/17/12)
2. BP 2365 Recording (1/22/13)
3. BP & AP 2430 Delegation of Authority to Superintendent/President (12/17/12)
4. BP 2431 Superintendent/President Selection (12/17/12)
5. AP 2435 Evaluation of Superintendent/President (12/17/12)
6. BP 2716 Political Activity Board Members (1/22/13)
7. BP 2740 Board Education (12/17/12)
8. BP 2745 Board of Trustees Self-Evaluation (12/17/12)
9. AP 4105 Distance Education
10. BP 5400 Associated Students Organization –first reading 3/18/13
11. BP 5401 On Campus Student Organizations –first reading 3/18/13
12. BP 5420 Associated Students Finance –first reading 3/18/13
13. BP 7370 Political Activity (1/22/13)