

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – April 6, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Linda Beam, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Jean Shankweiler, Luukia Smith, Erika Solorzano.

1. Minutes – March 23, 2015: Were amended to note the attendance of Claudia Striepe.
2. Tree Removal in Art Patio: (Photo was distributed to College Council members.)  
The tree was inspected by an arborist after a large portion of the tree broke off. It has been determined that the tree needs to be removed due to several rotten branches and a rotten trunk/base.
3. *Making Decisions at El Camino College* – the deadline for edits is April 30, 2015.  
The final draft will be brought back to College Council on May 4, 2015. It was noted that a “Consultation Survey” will go out and the results will be available May 4, 2015.
4. College Council Orientation Materials draft was reviewed by College Council.  
Suggested edits will be made and the final draft will be brought back to College Council on April 20, 2015.
5. AP 2105 (Election of Student Member) – was distributed by Jeanie. The BP went to the Board for a first reading last month. The procedure was not ready at that time. College Council made revisions to the last paragraph. With these changes the procedure will go to the Board along with the policy this month.
6. Superintendent/President Search Process. The Board selected Community College Search Services to assist with the search. The contract will be on the April 13, 2015 Board agenda. The Board also finalized the search committee representation and composition. This item will also be included in the April 13<sup>th</sup> Board agenda. There will be a dedicated Superintendent/President Search web page created in the near future.
7. The Planning Summit is Friday, April 10, 2015.

Agenda April 13, 2015

1. Minutes – April 6, 2015
2. Board Agenda Review

2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.

Measure: Review process is established.

2. Review *Making Decisions at El Camino College* and revise as needed.

Measure: Document is reviewed and revised as needed.

3. Review and revise College Council's purpose statement, roles, and responsibilities.

Measure: College Council reviewed and revised its purpose statement.

Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.