

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – April 7, 2014

Present: Linda Beam, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Rory Natividad, Jeanie Nishime, Susan Pickens, Estina Pratt.

1. BP 3570 (Smoke and Tobacco Free Campus)

Jo Ann distributed the revised draft board policy for review. This revision designates our campus as a non-smoking campus. College Council recommended additional changes which will be made for review next week. Once the draft is finalized it will be sent to constituent groups for feedback. Jo Ann will also provide the original draft presented to the Board in December 2013.

Please note that BP 3570 (Restricted Smoking Areas) was presented to the Board for a first reading on 12/16/13. At the request of Board members the policy was pulled from the agenda.

**Agenda – April 14, 2014:**

1. Minutes
2. BP 3570 (Smoke and Tobacco Free Campus)
3. 2012-13 General Obligations Bond Audit Report (Proposition 39)

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated at the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Jeanie awaiting feedback from constituent groups.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14

4021	4021	Program Discontinuance	Distributed 4/29/13, will go to Senate in spring. Back to CC in March - Francisco
5405.1		Student Political Organizations is recommended for	Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13, Linda working on
		Administrative Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
3200	3200	Accreditation	First reading 3/17/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
5025		Foreign Students – Visa	Deletion – Ready for Board - April 2014
5205		Student Accident Insurance	Adopted 3/17/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Deletion – Ready for Board - April 2014
5506		El Camino College Student Rights and Responsibilities	Deletion – Ready for Board - April 2014
5555		Guest Speakers	Deletion – Ready for Board - April 2014
5800		Removing Pupils from School During School Hours	Deletion – Ready for Board - April 2014
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14