

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting May 10, 2010

Present: Francisco Arce, Josh Casper, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Jeanie Nishime, Michael Odanaka, Susan Pickens, Lynn Solomita, Arvid Spor, and David Vakil.

1. State budget – Friday is the date for the May revise. The State had to backfill some losses this month in personal income taxes.
2. Student and Employee Drug and Alcohol Survey Fall 2009 – Irene Graff presented the executive summary. We need to determine what types of educational programs we have in place. The survey is for our information. We can compare our rates with national rates. Irene will give the report to Harold Tyler. The executive summary will be widely distributed and posted on the website. The main report will be for internal usage to maintain sensitivity. We have to report our process, not results, to the U.S. Department of Education. We need to determine if there is an issue. If there is an issue we will need a plan to educate students. Jeanie will report back next week.
3. Employee Climate Survey – This is due the end of May. There is 40% response from Compton and 48% from ECC.
4. Policies – We have completed 5 policies during this past year. David reported that many of the policies in the 3000 series are out of date. Susan will follow up.

Agenda for the May 17, 2010 Meeting:

1. Minutes of May 10, 2010
2. Board Agenda
3. Strategic Initiatives 2011-2014
4. Drug & Alcohol Survey – Jeanie follow-up

Policies completed 2009-10

3430 – Prohibition of Sexual and Other Forms of Harassment Adopted 11/16/09

4050 – Articulation – Adopted 3/15/10

AP 4050 – Articulation 3/15/10

4250 – Probation, Dismissal and Readmission – Adopted 2/16/10

5310 – Student Grievance deleted 1/19/10

5500 – Academic Honesty & Standards of Conduct Adopted 12/21/09

AP 5520 – Student Discipline & Due Process Procedure 11/16/09

AP 5530 – Student Rights and Grievances 1/19/10

College Council Goals 2009-2010

1. Improve internal college communications.
2. Communicate fiscal issues facing the College and Center throughout the year.

3. Review – El Camino Community College District – Vision Statement, Mission Statement, Statement of Values. Recommend revisions, as appropriate, to Guiding Principles & Strategic Goals for new 2010-2013 document.
4. Support, review, and discuss results of a Campus Climate survey.
5. Complete 10 + 1 policies and accompanying procedures.
6. Continue to build a sense of community.
7. Increase the amount of recognition for work well done.
8. Incorporate evidence-based decision making.