

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – May 12, 2014

Present: Linda Beam, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Claudia Striepe.

1. College Council will now meet at 1 p.m.
2. College Council will meet only on Board meeting days until the fall semester.
3. May 19, 2014 Board meeting location. Luukia reported that she is not requesting the meeting be moved. Linda will check with the faculty.
4. Student Activities Administrative Procedure and Board Policy drafts were distributed. ECC students sent a counter proposal which was accepted by the President's Cabinet. There was some disagreement between ECC and CEC students regarding disbursement which will be resolved before moving these forward.
5. BP 3570 (Smoke and Tobacco Free Campus) will go to the Board in June. The accompanying correspondence will be finalized and sent out with both versions of the policy for feedback from constituents.
6. AP 2510 (Collegial Consultation). The following changes will be made and then sent out to College Council via email.
 - a. Edits will be made to item 1 in section III.
 - b. Appropriate Education Code, Title 5 and Accreditation reference citations will be added.
7. Collegial Consultation Committee Annual Review draft developed by Irene was distributed and reviewed. This will be discussed again in the fall.
8. The Veteran's day holiday for 2015 will be on the actual date which is Wednesday, November 11, 2015.

Agenda – May 19, 2014:

1. Minutes
2. Board Agenda

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated following the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Has gone through Senate and consultation. Will be brought back to CC.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14
4021	4021	Program Discontinuance	Distributed 4/29/13 – approved by Senate and distributed at CC 4/28/14. Julio taking to ECCFT then back to CC
4027		Administration of Relations with the Academic Senate	Deletion – CC review 5/5/14. Ready for Board in May 2014.
5405.1		Student Political Organizations is recommended for	Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
5506		El Camino College Student Rights and Responsibilities	Deletion - Jeanie
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13 - Linda will bring back in the summer.
		Administrative Hiring Procedures	Linda working on.
		Classified Hiring Procedures	Linda working on.
BP	AP	Student Activities Fee (BP & AP number to be assigned)	Distributed on 5/12/14 - Jeanie

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
3200	3200	Accreditation	Adopted 4/21/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
5025		Foreign Students – Visa	Deletion – First Reading 4/21/14
5205		Student Accident Insurance	Adopted 3/17/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Deletion – First Reading 4/21/14
5555		Guest Speakers	Deletion – First Reading 4/21/14
5800		Removing Pupils from School During School Hours	Deletion – First Reading 4/21/14
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14