

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting May 16, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. Board Agenda
  - a. Presentations: Forensics Team and projects from the Facilities Master Plan.
  - b. The Board will vote to appoint seven members to the Boundary Review Committee.
  - c. There is an extensive closed session.
  - d. Page 16 – Board Policy 5055 – Enrollment Priorities. The procedure explains the process.
  - e. Page 25 # A2 – The fee is \$250 per student per consecutive semester completed, not to exceed \$500.
  - f. Page 25 # A6 – This is for buglers to play at the Commencement Ceremony.
  - g. Page 58 – This document was presented by the Compton Center.
  - h. Page 49 # D – This is specifically for classified and does not affect faculty.
  - i. Page 15 # C – This allows the redirection of funds from any specified categorical program to any other categorical program funded in the state budget.
2. State Budget – the May revise was published. Jo Ann will meet with CBO's for the next two days. Tax collections are up slightly. The controversy now is how much more income does the state recognize.
3. Academic Calendar – Jeanie is polling Calendar Committee members. The results will be shared with the Academic Senate. It will come back to President Fallo as a recommendation and go to the Board on June 20<sup>th</sup>. If there is no movement the campus may close for three to four days.

Agenda for the May 23, 2011 Meeting:

1. Minutes of May 16, 2011
2. Designated Smoking Areas
3. Report on Programs with no Degrees or Certificates – 5/16/11
4. BP & AP 3750 - Use of Copyrighted Materials
5. AP & BP 4055 – Academic Accommodations for Students with Disabilities – 5/16/11
6. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use – 5/23/11
7. BP 2350 – Speakers
8. BP & AP 4021 – Program Viability, Intervention and Discontinuance

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.

4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
- 4) BP 7310 – Nepotism – adopted 5/16/11

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 3) BP & AP 3750 Use of Copyrighted Materials
- 4) BP 5025 – Foreign Student (Visa) – Deletion
- 5) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use