

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting May 2, 2011

Present: Francisco Arce, Ann Garten, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. BP & AP 4055 – Academic Accommodations for Students with Disabilities was presented by Dipte Patel and will be reviewed again in two weeks.
2. Team Reports
 - a. Elizabeth – Primary focus is on negotiations and there will be a general members meeting soon. Social Science faculty are concerned that their offices only have one book shelf.
 - b. Jessica – ASO officer elections are May 2-5, 2011. A regional mixer/social will be hosted at ECC in June after graduation. Academic Awards and Presidential Scholar Ceremony is May 18th at 5:30 p.m. in the Marsee Auditorium. Upcoming fundraisers: Jamba Juice, Red Robin, and BJ's. Students are planning to visit local legislators about the budget cuts. Ann Garten will coordinate with Rebecca Cobb.
 - c. David – The Compton Community College District 2011-2012 Budget Planning Proposal was presented at the Campus Budget Forum on April 26, 2011.
 - d. Lynn – Currently in negotiations with all three bargaining units and working with Insurance Benefits Committee. Moving forward with five faculty position interviews.
 - e. Irene – The Campus Climate Survey will be presented next week. Some faculty responses will be presented.
 - f. Chris – The Academic Senate is working with the deans on BP & AP 4021 – Program Viability, Intervention and Discontinuance. The Senate may present a resolution to the State Academic Senate about the Elimination of CSU Service Areas. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use is being reviewed and there is some concern about restrictiveness.
 - g. Jo Ann – Satish Warriar has given his resignation. The Math, Business and Allied Health building is seven to ten days behind schedule. These days can be made up when working on the inside of the building. The Social Sciences building renovation is going well. The Humanities building has moved ¼ inch. We are trying to determine how much a building that size is expected to move. This will be tested again in two months.
 - h. Gary – Negotiations. ECC and Compton have been quiet. Have noticed a slight increase in laptop and iPhone thefts at ECC.
 - i. Arvid – Planning Summit is Friday, May 6th from 8 a.m. – 12 p.m.
 - j. Ann - Two newsletters will be going out for the Compton Center covering Accreditation Update and Interim CEO. Working on the mobile “MOX” application and a mobile web. There will be an awareness campaign.
 - k. Jeanie – 2011 year-end activities listing was distributed. There will be an Accreditation Open Forum at the end of the month. The Accreditation follow-up report is due in October.
3. ASO Proposal for Smoking on Campus was distributed. Students are in favor of having designated smoking areas. Jo Ann will share Bob Gann's recommendation on designated smoking areas when she receives it.

4. Change in Administrative Procedure or Board of Trustees Policy Transmittal form was reviewed. No changes were recommended. It was recommended that this form be posted on the Board of Trustees policy web page.
5. Preliminary Grant Proposal Request form was reviewed. Additional edits will be made and form will be brought back.
6. Francisco distributed a listing of policies/procedures to be reviewed and updated in the future.

Agenda for the May 9, 2011 Meeting:

1. Minutes of May 2, 2011
2. Campus Climate Survey
3. Grant Application form
4. BP & AP 3750 - Use of Copyrighted Materials
5. BP 2350 – Speakers
6. BP 5025 – Foreign Student (Visa) – Deletion
7. BP & AP 4021 – Program Viability, Intervention and Discontinuance
8. AP & BP 4055 – Academic Accommodations for Students with Disabilities – 5/16/11
9. Report on Programs with no Degrees or Certificates – 5/16/11
10. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use – 5/23/11
11. Designated Smoking Areas

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities first reading on April 18, 2011
- 4) BP 7310 – Nepotism –first reading on April 18, 2011

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 3) BP & AP 3750 Use of Copyrighted Materials
- 4) BP 5025 – Foreign Student (Visa) – Deletion
- 5) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use