

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting May 23, 2011

Present: Francisco Arce, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. Recommended Smoking Areas Map – Jo Ann will incorporate College Council recommendations.
2. BP & AP 3750 – Use of Copyrighted Materials. Going to the Academic Senate for second reading and then should be ready for the Board.
3. BP & AP 4055 – Academic Accommodations for Students with Disabilities – ready to go to the Board in June.
4. BP 6160 – District Computer and Network Use Policy. College Council made one change to the policy. The policy and procedures are going to Ed Policies Committee tomorrow and then to the Academic Senate.
5. BP & AP 4021 – Program Viability, Intervention and Discontinuance. Two Academic Deans are meeting with Academic Senate representatives on June 3. Then the policy and procedures will go to the Academic Senate again.

Agenda for the June 6, 2011 Meeting:

1. Minutes of May 23, 2011
2. Team Reports
3. Calendar Committee Survey
4. Report on Programs with no Degrees or Certificates
5. Designated Smoking Areas
6. BP & AP 3750 - Use of Copyrighted Materials
7. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use
8. BP & AP 4021 – Program Viability, Intervention and Discontinuance
9. BP 2350 – Speakers

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
 - 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
 - 3) BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
 - 4) BP 7310 – Nepotism – adopted 5/16/11
- b) Policies Pending:
- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
 - 2) BP & AP 3750 Use of Copyrighted Materials
 - 3) BP & AP 4021 – Program Viability, Intervention and Discontinuance
 - 4) AP & BP 4055 – Academic Accommodations for Students with Disabilities
 - 5) BP 5025 – Foreign Student (Visa) – Deletion
 - 6) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use