

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting May 24, 2010

Present: Josh Casper, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Jeanie Nishime, Michael Odanaka, Susan Pickens, Virginia Rapp, Gary Robertson, Lynn Solomita, Elizabeth Shadish, Arvid Spor, and David Vakil.

1. Strategic Initiatives –Strategic Initiative C) Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation. Strategic Initiative G) Promote environmentally-sensitive processes and policies that move the College toward sustainable environmentally sensitive practices.
2. Drug and Alcohol Survey – Jeanie will find out what types of follow up we need to do. She needs more benchmarks to see how we compare with other districts to determine if we have issues to deal with. If we do have issues then we will need some kind of awareness campaign.
3. BP & AP 4100 – Graduation Requirements for Degrees and Certificates is going to the Ed Policies committee on Tuesday.
4. Classified Staff Development Day – had a great team building exercise.
5. College Council evaluation will be sent out this week.
6. Meeting time – President Fallo would like to change the meeting time back to 1 p.m.
7. We are looking at alternative distribution dates for faculty laptops.

Agenda for the June 7, 2010 Meeting:

1. Minutes of May 24, 2010
2. Team Reports
3. 2009-10 College Council Evaluation
4. 2010-11 College Council Goals
5. Campus Climate Survey
6. Winter Survey Results

Policies completed 2009-10

3430 – Prohibition of Sexual and Other Forms of Harassment Adopted 11/16/09

4050 – Articulation – Adopted 3/15/10

AP 4050 – Articulation 3/15/10

4250 – Probation, Dismissal and Readmission – Adopted 2/16/10

5310 – Student Grievance deleted 1/19/10

5500 – Academic Honesty & Standards of Conduct Adopted 12/21/09

AP 5520 – Student Discipline & Due Process Procedure 11/16/09

AP 5530 – Student Rights and Grievances 1/19/10

College Council Goals 2009-2010

1. Improve internal college communications.
2. Communicate fiscal issues facing the College and Center throughout the year.
3. Review – El Camino Community College District – Vision Statement, Mission Statement, Statement of Values. Recommend revisions, as appropriate, to Guiding Principles & Strategic Goals for new 2010-2013 document.
4. Support, review, and discuss results of a Campus Climate survey.
5. Complete 10 + 1 policies and accompanying procedures.
6. Continue to build a sense of community.
7. Increase the amount of recognition for work well done.
8. Incorporate evidence-based decision making.