

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – May 5, 2014

Present: Linda Beam, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Claudia Striepe.

1. May 19, 2014 Board meeting location. Linda will send out an official correspondence to the faculty and classified unions to inquire if there will be a large turnout at the Board meeting.
2. BP/AP 4021 (Program Discontinuance) is ready to go to the Board for first reading.
3. BP 3570 (Smoke and Tobacco Free Campus) - Correspondence
The following talking points will be highlighted.
 - a. Designated smoking areas very costly;
 - b. The majority of staff, students and faculty preferred a complete ban on campus smoking;
 - c. Board of Trustees requested that a policy be developed that specifically addresses e-cigarettes;
 - d. The College is committed to creating a healthy environment.
4. AP 2510 (Collegial Consultation). The final revision will be sent to College Council via email.
5. BP 4027 (Administration of Relations with the Academic Senate) was distributed for the purposes of deletion. This will go to the Board in May.

Agenda – May 12, 2014:

1. Minutes
2. College Council Meeting time
3. College Council Summer Schedule
4. May 19, 2014 Board meeting location (E. Dining ?)
5. BP/AP (Student Activities Fee)
6. BP 3570 (Smoke and Tobacco Free Campus) – Correspondence
7. AP 2510 (Collegial Consultation)

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated following the 2014 Planning Summit
	2510	Collegial Consultation	Reviewed and revised 12/2/13. Has gone through Senate and consultation. Will be brought back to CC.
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14
4021	4021	Program Discontinuance	Distributed 4/29/13 – approved by Senate and distributed at CC 4/28/14. Julio taking to ECCFT then back to CC
4027		Administration of Relations with the Academic Senate	Deletion – CC review 5/5/14. Ready for Board in May 2014.
5405.1		Student Political Organizations is recommended for	Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
5506		El Camino College Student Rights and Responsibilities	Deletion - Jeanie
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13 - Linda will bring back in the summer.
		Administrative Hiring Procedures	Linda working on.
		Classified Hiring Procedures	Linda working on.
		Student Activities Fee	Distributed on 5/12/14 - Jeanie

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
3200	3200	Accreditation	Adopted 4/21/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
5025		Foreign Students – Visa	Deletion – First Reading 4/21/14
5205		Student Accident Insurance	Adopted 3/17/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Deletion – First Reading 4/21/14
5555		Guest Speakers	Deletion – First Reading 4/21/14
5800		Removing Pupils from School During School Hours	Deletion – First Reading 4/21/14
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14