

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting May 9, 2011

Present: Francisco Arce, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. Student Campus Climate Survey Highlights. This was an on-line only survey and students were notified via campus email. The complete 25 page report will be available on the website. The Compton Center report will be available next week.
2. BP & AP 3750– Use of Copyrighted Material. Francisco will make changes and provide an electronic copy for distribution. This will be brought back in three weeks.
3. BP 2350 – Speakers. Additional research will be done to determine what other colleges are using. This will be brought back.
4. BP 7310 – Nepotism. One more change was made. This will go to the Board this month.
5. Designated Smoking Areas. Recommendations on suggested sites from Facilities will be brought to College Council.
6. BP & AP 6160 – El Camino Community College District Computer and Network Use Policy. Additional changes were recommended to the procedure. Irene will draft language to include that addresses etiquette.
7. Academic Senate Response to the Revisions to the 2011/12 Academic Calendar was distributed. The Academic Senate President requested that this action request be put into the College Council minutes for the May 9th meeting. President Fallo announced the May Board meeting agenda will not include the 2011-2012 School Year Calendar. College Council will review draft Calendar Committee Meeting Notes of May 4, 2011 and Board approved 2011/2012 School Year Calendar.

Agenda for the May 16, 2011 Meeting:

1. Minutes of May 9, 2011
2. Board Agenda
3. BP & AP 3750 - Use of Copyrighted Materials
4. BP & AP 4021 – Program Viability, Intervention and Discontinuance
5. AP & BP 4055 – Academic Accommodations for Students with Disabilities – 5/16/11
6. Report on Programs with no Degrees or Certificates – 5/16/11
7. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use – 5/23/11
8. BP 2350 – Speakers
9. Designated Smoking Areas

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.

6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities first reading on April 18, 2011
- 4) BP 7310 – Nepotism –first reading on April 18, 2011

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 3) BP & AP 3750 Use of Copyrighted Materials
- 4) BP 5025 – Foreign Student (Visa) – Deletion
- 5) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use