

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting June 20, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Chris Gold, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. College Council will meet at 1:30 p.m. on July 18, 2011 and August 15, 2011. College Council will meet at 12:30 for the fall beginning with the September 6, 2011 meeting.
2. Board Agenda
 - a. Student Trustee Joshua Casper will take the Oath of Office.
 - b. The El Camino College Track and Field Teams will be introduced.
 - c. Dr. Francisco Arce will do a presentation on Student Learning Outcomes.
 - d. Page 43 item 6 – Correction from “Academic” to “Administrator.”
 - e. Page 55 item 70 – Correction – Cynthia Hernandez-Saul, Mathematical Sciences – it should be noted on agenda that she is a Compton Center employee.
 - f. Page 83 – Correction: Should be Irene “Graff” instead of “Graf.”
 - g. Page 10 – Item A – The contractors facilitate the logistics of the study abroad programs. The goal is to have 30 students enrolled in each of these programs.
 - h. Pages 21-29 – Item C – Concern was expressed over transfers to Dental and Post Benefits Funds.
 - i. Tentative Budget – The Governor vetoed the budget and tax extensions expire June 30, 2011. All budget assumptions in column one are questionable. We went to column two for reductions but to column one for FTES. A tentative budget gives us authorization to start paying bills. The state owes \$1 billion to community colleges. We took action in November 2008 to cut 5% from the budget yearly.
 - j. Pages 86-87 – This position was eliminated last year.
 - k. Page 82 – Item C - Vice President stipend increase is due to an analysis of work they are doing. Luukia will provide listing of classified staff not getting paid for Compton work.
 - l. Page 38 – Item B – We do not have to go out for bids for professional services.
 - m. Page 29 – Item K – These bid awards are the lowest bids for each area. These were bid by area.
3. Health Care increases are as follows: Kaiser 7.29%, PERS Choice 1.9%, PERS Care 15%, and Blue Shield Access 2.77%.

Agenda for the July 18, 2011 Meeting:

1. Minutes of June 20, 2011
2. Board Agenda
3. Calendar Committee Survey
4. Report on Programs with no Degrees or Certificates
5. Designated Smoking Areas
6. BP & AP 3750 - Use of Copyrighted Materials

7. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use
8. AP 4100 – Graduation Requirements for Degrees and Certificates
9. BP & AP 4231 – Grade Change
10. BP & AP 4021 – Program Viability, Intervention and Discontinuance

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
- 4) BP 7310 – Nepotism – adopted 5/16/11

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 3750 Use of Copyrighted Materials
- 3) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 4) AP & BP 4055 – Academic Accommodations for Students with Disabilities
- 5) AP 4100 – Graduation Requirements for Degrees and Certificates
- 6) BP & AP 4231 – Grade Change
- 7) BP 5025 – Foreign Student (Visa) – Deletion
- 8) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use