

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting July 18, 2011

Present: Rebekka Asher, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Lynn Lindberg, David Mc Patchell, Jeanie Nishime, Susan Pickens, Virginia Rapp, Luukia Smith, and Nina Velasquez.

1. College Council will meet at 1:30 p.m. on August 15, 2011. College Council will meet at 12:30 for the fall beginning with the September 6, 2011 meeting.
2. Board Agenda
 - a. There will not be a Compton Center presentation or a FTES report. These may be done at the August meeting.
 - b. Page 24 item D – PO 0404309- \$50,000 for Facebook – this is for advertisement on the site.
 - c. Page 32 item A – Category Budget and Balances – the balances shown are amounts not committed or expended at this time but are budgeted.
 - d. Page 36 item D – Change Order for Campus Signage and Wayfinding. We were going to remove signs ourselves but were unable to. Directional signs cannot be installed at this time due to construction. We will install these signs ourselves.
 - e. Page 61 item C – Redistricting Action Plan outlines activities for the Boundary Review Committee (BRC). Assembly Bill 684 would authorize governing board of a community college district to establish elections by trustee areas. If this bill passes our Board will be able to adopt BRC recommendation without having to go out for a vote.
3. The State budget has been passed. The California State Chancellor's office will hold two budget workshops. There may be a mid-year fee increase of \$10.

Agenda for the August 15, 2011 Meeting:

1. Minutes of July 18, 2011
2. Board Agenda
3. Schedule College Council Evaluation
4. Calendar Committee Survey
5. Report on Programs with no Degrees or Certificates
6. AP 4100 – Graduation Requirements for Degrees and Certificates
7. BP & AP 4231 – Grade Change
8. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use
9. BP & AP 4021 – Program Viability, Intervention and Discontinuance (Not ready)
10. BP & AP 3750 - Use of Copyrighted Materials (Not ready)
11. Designated Smoking Areas (Not ready)

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.

4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 2) BP 4100-Graduation Requirements for Degrees and Certificates, adopted 07/19/10
- 3) BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
- 4) BP 7310 – Nepotism – adopted 5/16/11

b) Policies Pending:

- 1) BP 2350 – Speakers – going to Board for first reading on April 18, 2011 (pulled)
- 2) BP & AP 3750 Use of Copyrighted Materials
- 3) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 4) AP & BP 4055 – Academic Accommodations for Students with Disabilities
- 5) AP 4100 – Graduation Requirements for Degrees and Certificates
- 6) BP & AP 4231 – Grade Change
- 7) BP 5025 – Foreign Student (Visa) – Deletion
- 8) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use