

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting July 2, 2012

Present: Momi Elliot, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Brooke Matson, Jeanie Nishime, David Mc Patchell, Virginia Rapp, Susan Pickens, Lynn Solomita, Arvid Spor, and Michael Trevis.

1. Board Policy & Administrative Procedures 5070- Attendance were distributed. College Council members are to give any changes to Virginia. An updated version will be distributed next week. These will go to the Board in July and will be taken to the Academic Senate in the fall.
2. Collegial Consultation was discussed. At the next meeting College Council members will begin developing an action plan.
3. College Council Schedule (meetings at 1 p.m. in Adm 127):
  1. July 9, 2012 – Collegial Consultation 1-3 p.m.
  2. July 16, 2012 - Board Agenda Review 1-2 p.m., Collegial Consultation 2-3 p.m.
  3. August 20, 2012 (Board Agenda Review)
  4. September 4, 2012 (Board Agenda Review)

Agenda for the July 16, 2012 Meeting:

1. Minutes of July 2, 2012
2. Board Agenda Review
3. Collegial Consultation
4. College Council Behavior Guidelines
5. College Council Goal Review

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 2/21/12

4. AP 4231 – Grade Change – Informational to Board on 5/21/12
5. AP 4255 – Course Repetition – Informational to Board on 5/21/12

Policies Pending:

1. BP 4255- Course Repetition – Distributed at College Council on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Going to Board in May 2012.