

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting July 23, 2012

Present: Francisco Arce, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Brooke Matson, Jeanie Nishime, David Mc Patchell, Susan Pickens, Lynn Solomita, and Luukia Smith.

1. Collegial Consultation

1. It was decided to revise the current College Council Purpose statement rather than have a philosophy and purpose statement. The College Council Purpose Statement: To make recommendations of a campus-wide nature to the Superintendent/President regarding the development of institutional planning and policy and to disseminate information to the representative groups. Members express the views of their constituents, while focusing on the interests of the College Community, whenever possible.
2. A taskforce was formed to develop a "Making Decisions at El Camino College" document. Taskforce members: Chair: Jeanie Nishime, Irene Graff, David Mc Patchell, Brooke Matson, Arvid Spor, and Luukia Smith. Sean Donnell and Chris Gold will be invited to participate. Meetings will be held on Monday, July 30 and August 6, 2012 from 1- 3 p.m. in Adm. 127.
3. The next regularly scheduled College Council meeting is on August 20, 2012 for Board Agenda Review.

Agenda for the August 20, 2012 Meeting:

1. Minutes of July 23, 2012
2. Board Agenda Review
3. AP 4105 – Distance Education
4. Collegial Consultation
5. College Council Behavior Guidelines
6. College Council Goal Review

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 2/21/12
4. AP 4231 – Grade Change – Informational to Board on 5/21/12
5. AP 4255 – Course Repetition – Informational to Board on 5/21/12
6. BP 5070 – Attendance, adopted 6/16/12

Policies Pending:

1. BP 4255- Course Repetition – Distributed at College Council on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Going to Board in May 2012.