

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – August 17, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Linda Beam, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Claudia Striepe.

1. Minutes – July 20, 2015 were approved with the following amendment:  
#3 Compton Stipends – Luukia will meet with Linda to discuss the system of stipends for Compton Center work.
2. Retroactive Summer Faculty Payroll – Underpayments will go out August 25, 2015. We are still awaiting a legal opinion on how to resolve the over-payments.
3. Board of Trustee Election – Trustees Beverly, Brown, and Combs were unopposed. In lieu of election Board members will be appointed. They will be sworn in at the December 14, 2015 Board meeting.
4. The August 17, 2015 Board Agenda was reviewed.
5. Health Center Coordinator/Nurse Practitioner – Will be filled as a faculty position and is currently in the recruitment process. Rory will supervise the Health Center until the position is filled.
6. There is concern that faculty will be in high demand this year. It is hoped that the hiring process could begin earlier and that interviews could take place in February 2016.
7. Draft College Council Evaluation Questions 2014-2015 were reviewed. It was noted that #1 does not reflect a responsibility of College Council and should be revised.
8. The next meeting of College Council is Tuesday, September 8, 2015 in ADM 131.

Agenda September 8, 2015

1. Minutes – August 17, 2015
2. Board Agenda Review

Future Agenda Items:

1. Consultation Survey results
2. Title IX Compliance: Jaynie Ishikawa (September 14, 2015)
3. Policies and Procedures inventory/status

## 2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.  
Measure: Review process is established.
2. Review Making Decisions at El Camino College and revise as needed.  
Measure: Document is reviewed and revised as needed.
3. Review and revise College Council's purpose statement, roles, and responsibilities.  
Measure: College Council reviewed and revised its purpose statement.  
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.