

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting August 30, 2010

Present: Francisco Arce, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Jeanie Nishime, Susan Pickens, Lynn Solomita, Luukia Smith, and Jose Villalobos.

1. There were no picketers today. We had a large group on Friday of 50+. We expect they will be back this week.
2. Salaries above \$99,999 will be posted to the ECC web this week. The same information will be posted for the Compton Center. An email letting people know where the information is posted will be sent out.
3. Employee Campus Climate Survey Results – Employee comments were reviewed. Percentages will be added to the report. This will be brought back for discussion on September 13<sup>th</sup>. Student surveys will be sent out the 3<sup>rd</sup> week of the fall semester.
4. Enrollment management – We are down 1000 FTES. An email has been sent to deans notifying them that we are not saying do not go over max this semester.
5. The cashier line wait today was 40 minutes –the students did not feel this was a long wait. Many students were paying for adding a class.
6. It was reported that students don't get their books covered in time by financial aid. It was reported that this much better since we have gone to debit cards. A report on how many students get their financial aid after the second week of school has been requested. It was reported that the metrics for financial aid would show that.
7. Parking – A report on student parking for the first two weeks of the semester has been requested.

Agenda for the September 7, 2010 Meeting:

1. Minutes of August 30, 2010
2. Student Parking Report
3. Board Agenda

Agenda for the September 13, 2010 Meeting:

1. Minutes of September 7, 2010
2. College Council Self-Evaluation Results 2009-2010
3. Employee Campus Climate Survey
4. College Council Goals 2010-2011
5. Team Reports

Policies completed 2009-10

- 3430 – Prohibition of Sexual and Other Forms of Harassment Adopted 11/16/09  
4050 – Articulation – Adopted 3/15/10  
AP 4050 – Articulation 3/15/10  
4250 – Probation, Dismissal and Readmission – Adopted 2/16/10  
5310 – Student Grievance deleted 1/19/10

5500 – Academic Honesty & Standards of Conduct Adopted 12/21/09

AP 5520 – Student Discipline & Due Process Procedure 11/16/09

AP 5530 – Student Rights and Grievances 1/19/10

College Council Goals 2009-2010

1. Improve internal college communications.
2. Communicate fiscal issues facing the College and Center throughout the year.
3. Review – El Camino Community College District – Vision Statement, Mission Statement, Statement of Values. Recommend revisions, as appropriate, to Guiding Principles & Strategic Goals for new 2010-2013 document.
4. Support, review, and discuss results of a Campus Climate survey.
5. Complete 10 + 1 policies and accompanying procedures.
6. Continue to build a sense of community.
7. Increase the amount of recognition for work well done.
8. Incorporate evidence-based decision making.