

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting September 10, 2012

Present: Francisco Arce, Linda Beam, Thomas Fallo, Chris Gold, Irene Graff, Jo Ann Higdon, Brooke Matson, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, and Nina Velasquez.

1. The Facilities Management Memorandum of Understanding (MOU) between the Compton Community College District and the El Camino Community College District was distributed for review. The MOU will be distributed to constituent groups and will be reviewed again at College Council on October 1, 2012. The MOU will be presented to the Board at the October 15, 2012 Board meeting.
2. The Policies & Procedures related to Accreditation listing was distributed. The goal is to complete these within a year. The 2000 Board of Trustees series will be completed first. College Council will also develop a review cycle for policies and procedures.
3. The 2011-12 College Council Evaluation is due September 14, 2012. Responses will be compiled the week of September 17<sup>th</sup> and reviewed at College Council on September 24, 2012. College Council members are encouraged to think about goals for next year.
4. College Council will continue to meet at 1 p.m.

Agenda for the September 17, 2012 Meeting:

1. Minutes of September 10, 2012
2. "Making Decisions at El Camino College" Draft
3. BP 5400 – Associated Students Organization
4. BP 5401 – On Campus Student Organizations
5. BP 5420 – Associated Students Finance
6. Policies and Procedures (Accreditation)
7. College Council Evaluation Review – 2012-2013 Goals (September 24<sup>th</sup>)
8. Facilities/Construction Management MOU – Compton Center (October 1<sup>st</sup>)

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.

4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 2/21/12
4. AP 4231 – Grade Change – Informational to Board on 5/21/12
5. AP 4255 – Course Repetition – Informational to Board on 5/21/12
6. BP 5070 – Attendance, adopted 6/16/12

Policies Pending:

1. BP 4255- Course Repetition – Distributed at College Council on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas
3. AP 4105 – Distance Education – Distributed at College Council on 8/20/12