

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting September 12, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Irene Graff, Chris Gold, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. Team Reports

- a. Thomas Fallo – Tom Henry was appointed as the new Special Trustee at Compton. He will meet with the Compton Center faculty and staff next week. Chancellor Scott will make an announcement that this will resolve the budget issue. We are going very slowly with the MOU. Tom Henry was involved in putting together the MOU. The CCCD budget needs to be adopted and the books need to be closed.

The FTES goal for El Camino College before mid-year cuts is 18,200. With mid-year cuts it will be 17,800. Our winter 2012 session will have 50 sections and our spring 2012 will have 1850. The Compton Center FTES goal is 6,000. It is reported that the fee increase will be delayed until the summer session. There is increasing concern on how to regulate waitlists.

- b. Rebekka Asher – Club Rush is very successful right now. The Inter Club Council has grown.
- c. Jo Ann Higdon – The MBA building is moving along. The Social Sciences building turned out very well. It has been a challenge assisting with the books at the Compton Center. There have been some incorrect journal entries and the budget has been pulled. There have been serious issues to deal with.
- d. Jeanie Nishime – Financial aid applications are up 25% from last year. The Counseling office has listened to student complaints about coming to campus on Monday mornings to get appointments. They are now setting aside some phone and evening appointments. There are long lines and not everyone gets an appointment.
- e. Irene Graff – Human Resources made a presentation at last month's Management Forum on the Family Medical Leave Act. The new Strategic Initiatives were launched as of July 1<sup>st</sup>. We are continuing to meet with students about recycling.
- f. David Mc Patchell – Classes and parking are full at the Compton Center. Cars are lining up all the way to Artesia. The State Chancellor will be coming to the Center on September 27, 2011.
- g. Chris Gold – The Senate discussed the 2011-2012 Budget. They also sent a letter of support for the Partnership with Compton to the Chancellor. The Senate is not going to take any action right now on the Local Service Area issue.
- h. Arvid Spor – People are now working on 2012-13 Program Plans. Faculty will be rolling over current plans or looking at what they would like to take out of current plan. The final versions will be completed and submitted by October 2011.
- i. Lynn Solomita – Health Benefits Open Enrollment is October 14 through November 4, 2011. Lynn is working with Luukia on putting together an informational packet that shows the District's negotiating proposal. Fact finding will take place October 5, 2011. Seven classified positions are closing today. We have applicant pools for all positions.

- j. Francisco Arce – We are updating the pending policy listing. We are also working with deans on student success initiatives. We have hired three Associate Deans: Elise Geraghty, Humanities; Diane Hayden, Fine Arts; and Daniel Shrader, Industry and Technology.
- k. Ann Garten – We have had meetings in Sacramento about Local Service Areas. Marty Black will contact Chancellor Reed to ask about this issue. Our mobile media campaign began at the beginning of the semester. We now have a mobile website available for smart phones. We are doing a five-year progress report on the Compton Center.
- l. Luukia Smith – There is a General Meeting on Friday. All four Board of Trustee candidates have been invited and two have responded.
- m. Gary Robertson – Parking is slightly better. There is one student that has stolen three phones so far. There is a warrant out for his arrest. Skateboard and bike enforcement signs are up.

Agenda for the September 19, 2011 Meeting:

1. Minutes of September 12, 2011
2. AP & BP 4055 – Academic Accommodations for Students with Disabilities
3. Set College Council goals for 2011-2012
4. Report on Programs with no Degrees or Certificates
5. Designated Smoking Areas (Not ready)

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

- 1) BP & AP 3750 Use of Copyrighted Materials, adopted 9/8/11
- 2) BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
- 3) BP & AP 4100-Graduation Requirements for Degrees & Certificates, adopted 07/19/10
- 4) BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
- 5) BP 6160 – El Camino Community College District E-Mail, Internet & Network Use, adopted 9/8/11
- 6) BP 7310 – Nepotism – adopted 5/16/11

b) Policies Pending:

- 1) BP 2350 – Speakers , first reading on April 18, 2011 (pulled)
- 2) BP & AP 4021 – Program Viability, Intervention and Discontinuance
- 3) AP & BP 4055 – Academic Accommodations for Students with Disabilities
- 4) BP & AP 4231 – Grade Change, first reading 08/15/11 (pulled)
- 5) BP 5025 – Foreign Student (Visa) – Deletion