

FINAL

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting September 17, 2012

Present: Francisco Arce, Linda Beam, Mike Desanto, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Brooke Matson, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, and Mike Trevis.

1. "Making Decisions at El Camino College" draft will be available on Wednesday, September 19, 2012.
2. Policies & Procedures
 - a. BP 5400-Associated Students Organization. Recommended changes will be incorporated and brought back for review.
 - b. BP 5401-On Campus Student Organizations. Recommended changes will be incorporated and brought back for review. Clarification will be given on the number of advisors required.
 - c. BP 5420 – Associated Students Finance. Recommended changes will be incorporated and brought back for review. Clarification will be given on the number of advisors required. It is also not clear if classified staff can be advisors.
 - d. Policies and Procedures – Accreditation listing. It was determined these will be reviewed by the person assigned who will also give a report to College Council in 30 days (October 22, 2012).
3. Team Reports – College Council members will discuss what should be included in team reports and whether they should be written or oral.
4. Accreditation – Our follow-up visit is November 13, 2012. The team chair is Dr. Kendred Murillo, Superintendent/President of Lake Tahoe Community College.

Agenda for the September 24, 2012 Meeting:

1. Minutes of September 17, 2012
2. "Making Decisions at El Camino College" Draft
3. College Council 2011-2012 Evaluation Results Review
4. 2012-2013 College Council Goals
5. Facilities/Construction Management MOU – Compton Center (October 1st)
6. Policies and Procedures (Accreditation) (October 22nd)

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.

2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Pending:

1. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
3. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
4. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
5. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
6. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.