

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting September 19, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Irene Graff, Chris Gold, David Mc Patchell, Jeanie Nishime, Dipte Patel, Susan Pickens, Gary Robertson, Elizabeth Shadish, Lynn Solomita, Arvid Spor, and Mike Trevis.

1. The report on Degrees and Certificates With One or Fewer Awards was presented by Irene Graff. It was noted that we have 74 degrees, 95 certificates and 84 certificates of achievement. Students can run a degree audit from the portal.
2. AP & BP 4055 – Academic Accommodations for Students with Disabilities were reviewed and are ready to go to the Board in October.
3. The College Council survey will go out Tuesday or Wednesday of this week. We will review the survey and then set our goals.
4. Designated Smoking Areas – we are waiting for follow-up from Bob Gann with our suggestions. We will try and get an update for the next meeting.
5. College Council Goal discussion:
  - a. It might be more meaningful if there were less goals. Having one or two might help us be more focused.
  - b. We have a new set of Strategic Initiatives and we could use one or two of them as goals. It was noted that Initiatives three and five are more measurable.
  - c. We need to always be aware of Accreditation. We could have a quarterly or semi-annual report at College Council.
6. Accreditation Mid-Term Report – We are changing Recommendation six that has to do with the Compton Center fiscal side. We are confident that we will have a budget for the Compton Center by October 18<sup>th</sup> when this report is submitted. The draft report is on the web and on the portal. Any comments are to be sent to Jean Shankweiler or Evelyn Uyemura by September 28, 2011. According to the Accrediting Commission in order for Compton to become an independent college it has to be a college within the El Camino College District first and the Board has to be ready to receive it. The Compton Community College District Board of Trustees is advisory only.

Agenda for the September 26, 2011 Meeting:

1. Minutes of September 19, 2011
2. Designated Smoking Areas
3. Set College Council Goals for 2011-2012

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.

5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.

a) Policies Completed:

1. BP & AP 3750 - Use of Copyrighted Materials, adopted 9/8/11
2. BP 4020-Program, Curriculum, and Course Development, adopted 07/19/10
3. AP & BP 4055 – Academic Accommodations for Students with Disabilities, going to October 2011 Board meeting
4. BP & AP 4100-Graduation Requirements for Degrees & Certificates, adopted 07/19/10
5. BP & AP 5055 – Enrollment Priorities - adopted 5/16/11
6. BP 6160 – El Camino Community College District E-Mail, Internet & Network Use, adopted 9/8/11
7. BP 7310 – Nepotism – adopted 5/16/11

b) Policies Pending:

1. BP 2350 – Speakers , first reading on April 18, 2011 (pulled)
2. BP & AP 4021 – Program Viability, Intervention and Discontinuance
3. BP & AP 4231 – Grade Change, first reading 08/15/11 (pulled)
4. BP 5025 – Foreign Student (Visa) – Deletion