

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – September 21, 2015

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

Present: Linda Beam, Thomas Fallo, Paul Flor, Ann Garten, Irene Graff, Vishu Gupta, Chris Jeffries, David Mc Patchell, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Luukia Smith, Claudia Striepe, Mike Trevis.

1. Minutes – September 14, 2015 minutes were approved as presented.
2. Posting of Collegial Consultation Committee Minutes – College Council members agreed that a Collegial Consultation Committee webpage will be developed by Susan Pickens and Jeanie Nishime. This page will link to each Collegial Consultation committee webpage. Susan will also maintain the Consultation Committee webpage. Each Consultation Committee chair will be responsible for maintaining their webpage. Ann Garten stated that the webmaster will provide a webpage template.
3. 2014-15 College Council Annual Self-Evaluation Results were reviewed. It was noted that this year's results were the best so far with a final grade of A-.
4. Proposed 2015-16 College Council Goals
 1. Policies and Procedures (BPs and Aps) need to set a measurable goal re: what still needs to be done and how to achieve a systematic review.
 2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page (perhaps overseen by S. Pickens).
 3. Review and endorse the Master Plan.
 4. Start a broad ECC discussion on Accreditation issues, including review of the Chancellor's Office Task Force recommendations, gather input from consultation committees, poll the trustees, etc, so as to frame a position agreeable to all constituents on the issue. (Be involved in statewide matters including Accreditation.)
 5. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation.
 6. Develop plans and procedures to orient new members to consultation committee groups. (Perhaps to be posted on aforementioned Committee web pages.)
5. Superintendent/President Search Update - Schedule for Campus Forums and Interviews are as follows:

October 5, 2015:	Campus Forums – 10 a.m. to 1:30 p.m. (location TBD)
	Interviews – 1:30 p.m. to 6:15 p.m. (closed session)
October 6, 2015:	Campus Forums – 10 a.m. to 12:15 p.m. (location TBD)
	Interviews – 12:30 p.m. to 3:45 p.m. (closed session)

Agenda September 28, 2015

1. Minutes – September, 21, 2015
2. 2015-16 College Council Goals - Finalize
3. Policies and Procedures inventory/status
4. No College Council meeting on October 5th.

Future Agenda Items:

1. Collegial Consultation Committee/s webpage template draft.

2014-15 College Council Goals

1. Set up a specific review process and cycle for policies and procedures.
Measure: Review process is established.
2. Review Making Decisions at El Camino College and revise as needed.
Measure: Document is reviewed and revised as needed.
3. Review and revise College Council's purpose statement, roles, and responsibilities.
Measure: College Council reviewed and revised its purpose statement.
Measure: College Council lists its purpose statement (including Strategic Initiative C) on each meeting agenda.