

El Camino College College Council Annual Self-Evaluation Five-Year Trends (2010-15)

A. Committee Purpose

1. CC Responsibility (AP 2510)	2010-11 (n=9)	2011-12 (n=12)	2012-13 (n=13)	2013-14 (n=10)	2014-15 (n=11)	5-Yr Trend
a. Reviews recommendations from committees.	4.00	3.92	4.42	3.60	4.64	
b. Primary source for discussion re: College issues/policies.	4.33	4.25	4.75	4.78	4.73	
c. Provides feedback to the Superintendent/President.	4.44	4.25	4.46	4.78	4.82	
d. Focuses on broad issues.	4.00	3.92	4.31	4.33	4.45	
e. Operates by consensus or majority vote in advisory cap.	3.67	4.00	4.00	4.22	4.73	
f. Supports/abides by areas governed by CBAs.*	4.00	4.08	4.69	4.78	4.73	
g. Supports/abides by areas legally delegated to AS.**	4.00	3.75	4.54	4.67	4.64	
h. Ensures that major recs are consistent with the mission.	3.78	3.83	4.23	4.22	4.64	
i. Primarily focuses on students.	3.00	3.58	3.62	3.56	4.00	

*CBA=Collective Bargaining Agreement.

**AS=Academic Senate

Scale: Very Well=5 to Not addressed at all=1

Purpose: "To facilitate communication and serve as a forum to exchange information that affects the college community."

3. Fulfillment of Purpose.	2014-15
a. Facilitated communication.	2.82
b. Served as a forum to exchange info that affects college community.	2.91

Scale: Very Well=3 to Not very well=1

Final Grade

12. In terms of how well it 1) fulfills its purpose, 2) functions effectively, and 3) works actively toward its goals, what grade would you assign to College Council overall?	3.6	A-
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B. Annual Goals (2014-15)

5. How well did the committee accomplish the following:

Counts	Completed	Mostly completed	Partially completed	Not started
a. Set up a specific review process and cycle for policies and procedures.	3	6	2	0
b. Review Making Decisions at El Camino College and revise as needed.	9	2	0	0
c. Review and revise College Council's purpose statement, roles, and responsibilities.	8	3	0	0

5. How well did the committee accomplish the following:

Percentages	Completed	Mostly completed	Partially completed	Not started
a. Set up a specific review process and cycle for policies and procedures.	27.3%	54.5%	18.2%	0.0%
b. Review Making Decisions at El Camino College and revise as needed.	81.8%	18.2%	0.0%	0.0%
c. Review and revise College Council's purpose statement, roles, and responsibilities.	72.7%	27.3%	0.0%	0.0%

C. Effective Functioning of College Council (2014-15)

7. I have the opportunity to:

	Yes	No	Not sure or N/A
a. Participate in a process to review the committee's purpose.	100%		
b. Review the Making Decisions at El Camino College document during a committee meeting.	100%		
c. Participate in goal-setting for the committee.	100%		
d. Review progress on the committee's annual goals.	100%		

8. Overall, I:

	Yes	No	Not sure or N/A
a. Have a good understanding of the committee's purpose and responsibilities.	100%		
b. Have a good understanding of my role on the committee.	100%		
c. Received a copy of meeting agendas sufficiently in advance to review (and consult, where applicable).	100%		
d. Have a regular practice of communicating with the constituents whom I represent.	80%		20%
e. Received supporting materials in advance to review (and consult, where applicable).	90%		10%
f. Received an orientation to this committee when I began my term of membership.	50%	20%	30%

Strategic Initiative C (Collaboration)

10. To what degree does this committee fulfill the following?

	Very well	Somewhat well
a. This committee's purpose statement incorporates the s	100%	
b. This committee actualizes Strategic Initiative C.	89%	11%

Note: Missing values excluded from percentage calculations.

College Council Evaluation 2014-2015

N = 11

a. Reviews recommendations having campus-wide impact from consultation and other standing and ad hoc committees.

Response	Frequency	Percent	Mean: 4.64
Very well	7	63.64	<div style="width: 63.64%; background-color: blue; border: 1px solid black;"></div>
Moderately well	4	36.36	<div style="width: 36.36%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

b. Serves as the primary, non-bargaining source for discussion and communications regarding campus-wide issues and policies.

Response	Frequency	Percent	Mean: 4.73
Very well	8	72.73	<div style="width: 72.73%; background-color: blue; border: 1px solid black;"></div>
Moderately well	3	27.27	<div style="width: 27.27%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

c. Provides feedback to the Superintendent/President regarding such issues as planning, policy development and coordination, campus and council priorities.

Response	Frequency	Percent	Mean: 4.82
Very well	9	81.82	<div style="width: 81.82%; background-color: blue; border: 1px solid black;"></div>
Moderately well	2	18.18	<div style="width: 18.18%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

d. Focuses on broad issues, not day-to-day administration of the College.

Response	Frequency	Percent	Mean: 4.45
Very well	5	45.45	<div style="width: 45.45%; background-color: blue; border: 1px solid black;"></div>
Moderately well	6	54.55	<div style="width: 54.55%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

e. Operates on a consensus-building basis or a majority vote in an advisory capacity.

Response	Frequency	Percent	Mean: 4.73
Very well	8	72.73	<div style="width: 72.73%; background-color: blue; border: 1px solid black;"></div>
Moderately well	3	27.27	<div style="width: 27.27%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

f. Supports and abides by areas governed by collective bargaining agreements.

Response	Frequency	Percent	Mean: 4.73
Very well	8	72.73	<div style="width: 72.73%; background-color: blue; border: 1px solid black;"></div>
Moderately well	3	27.27	<div style="width: 27.27%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

g. Supports and abides by areas involving professional activities legally delegated to the Academic Senate.

Response	Frequency	Percent	Mean: 4.64
Very well	7	63.64	<div style="width: 63.64%; background-color: blue; border: 1px solid black;"></div>
Moderately well	4	36.36	<div style="width: 36.36%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

h. Ensures that major recommendations of the College are consistent with the educational mission of the College.

Response	Frequency	Percent	Mean: 4.64
Very well	7	63.64	<div style="width: 63.64%; background-color: blue; border: 1px solid black;"></div>
Moderately well	4	36.36	<div style="width: 36.36%; background-color: blue; border: 1px solid black;"></div>
Neutral	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not very well	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Not addressed at all	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>
Missing	0	0.00	<div style="width: 0%; background-color: blue; border: 1px solid black;"></div>

i. Primarily focuses on students.

Response	Frequency	Percent	Mean: 4.00
Very well	3	27.27	
Moderately well	6	54.55	
Neutral	1	9.09	
Not very well	1	9.09	
Not addressed at all	0	0.00	
Missing	0	0.00	

b. Served as a forum to exchange information that affects the college community.

Response	Frequency	Percent	Mean: 3.91
Very well	10	90.91	
Somewhat well	1	9.09	
Not very well	0	0.00	
Not sure	0	0.00	
Missing	0	0.00	

b. Review Making Decisions at El Camino College and revise as needed.

Response	Frequency	Percent	Mean: 3.82
Completed	9	81.82	
Mostly completed	2	18.18	
Partially completed	0	0.00	
Not started	0	0.00	
Missing	0	0.00	

7. I have the opportunity to:

a. Participate in a process to review the committee's purpose.

Response	Frequency	Percent	Mean: 3.00
Yes	11	100.00	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	0	0.00	

c. Participate in goal-setting for the committee.

Response	Frequency	Percent	Mean: 3.00
Yes	11	100.00	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	0	0.00	

a. Facilitated communication.

Response	Frequency	Percent	Mean: 3.82
Very well	9	81.82	
Somewhat well	2	18.18	
Not very well	0	0.00	
Not sure	0	0.00	
Missing	0	0.00	

GOALS

a. Set up a specific review process and cycle for policies and procedures.

Response	Frequency	Percent	Mean: 3.09
Completed	3	27.27	
Mostly completed	6	54.55	
Partially completed	2	18.18	
Not started	0	0.00	
Missing	0	0.00	

c. Review and revise College Council's purpose statement, roles, and responsibilities.

Response	Frequency	Percent	Mean: 3.73
Completed	8	72.73	
Mostly completed	3	27.27	
Partially completed	0	0.00	
Not started	0	0.00	
Missing	0	0.00	

b. Review the Making Decisions at El Camino College document during a committee meeting.

Response	Frequency	Percent	Mean: 3.00
Yes	11	100.00	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	0	0.00	

d. Review progress on the committee's annual goals.

Response	Frequency	Percent	Mean: 3.00
Yes	10	90.91	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	1	9.09	

8. Overall, I:

a. Have a good understanding of the committee's purpose and responsibilities.

Response	Frequency	Percent	Mean: 3.00
Yes	10	90.91	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	1	9.09	

b. Have a good understanding of my role on the committee.

Response	Frequency	Percent	Mean: 3.00
Yes	10	90.91	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	1	9.09	

c. Received a copy of meeting agendas sufficiently in advance to review (and consult, where applicable).

Response	Frequency	Percent	Mean: 3.00
Yes	10	90.91	
No	0	0.00	
Not sure or N/A	0	0.00	
Missing	1	9.09	

d. Have a regular practice of communicating with the constituents whom I represent.

Response	Frequency	Percent	Mean: 2.60
Yes	8	72.73	
No	0	0.00	
Not sure or N/A	2	18.18	
Missing	1	9.09	

e. Received supporting materials in advance to review (and consult, where applicable).

Response	Frequency	Percent	Mean: 2.80
Yes	9	81.82	
No	0	0.00	
Not sure or N/A	1	9.09	
Missing	1	9.09	

f. Received an orientation to this committee when I began my term of membership (e.g., meeting or correspondence with committee chair or other member).

Response	Frequency	Percent	Mean: 2.20
Yes	5	45.45	
No	2	18.18	
Not sure or N/A	3	27.27	
Missing	1	9.09	

a. This committee's purpose statement incorporates the spirit of Strategic Initiative C.

Response	Frequency	Percent	Mean: 4.00
Very well	10	90.91	
Somewhat well	0	0.00	
Not very well	0	0.00	
Not sure	0	0.00	
Missing	1	9.09	

b. This committee actualizes Strategic Initiative C.

Response	Frequency	Percent	Mean: 3.89
Very well	8	72.73	
Somewhat well	1	9.09	
Not very well	0	0.00	
Not sure	0	0.00	
Missing	2	18.18	

12. In terms of how well it 1) fulfills its purpose, 2) functions effectively, and 3) works actively toward its goals, what grade would you assign to College Council overall?

Response	Frequency	Percent	Mean: 3.60
A Excellent	6	54.55	
B Good	4	36.36	
C Average	0	0.00	
D Poor	0	0.00	
F Fail	0	0.00	
Missing	1	9.09	

Response Report by Item

Question: 2. If you marked any item not very well or not addressed, please share your concerns, being as specific as possible.

Response

Members will bring up campus-wide issues/concerns that were discussed, tabled, researched and taken to various constituents to vote on.

Obviously not all the policies and procedures (especially the 3000 and 6000 series) we look at focuses on students, so could not mark that very well. Some areas brought up by the collective bargaining units were subtly dismissed, but it could also be because of upcoming arbitration.

Question: 6. Comments on goals.

Response

Progress on some policies and procedures was difficult to track. Can we store the policy update calendar online somewhere so it can be independently tracked?

a. comment: The adoption of BP/AP 2410 Board Policies and Administrative Procedures - defined the review process cycle.

We stuck to our goals and worked to make sure they were completed

We had concrete goals which made it easy to measure our progress.

I feel like many of the fiscal policies and procedures (6000 series) are still behind and we have been waiting on updates for awhile now.

Question: 9. Comments on effective committee functioning.

Response

e. Not all materials for review are distributed in advance. That would help with multi-page documents.

An orientation would have been nice, but I caught on.

I do wish our meetings were put into Outlook so I can have them automatically put on my calendar that syncs with my phone.