

FINAL

EL CAMINO COLLEGE

Office of the President

Minutes of the College Council Meeting – September 22, 2014

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Irene Graff, Chris Jeffries, Rafeed Kahn, Susan Pickens, Estina Pratt, Luukia Smith, Claudia Streipe, Mike Trevis.

1. BP 3570 (Smoke and Tobacco Free Campus) was discussed. There is new concern about violations of this policy leading to employee discipline.
2. Francisco distributed his board policy review schedule pending policies in his area.
3. Reminder: Please complete the College Council evaluation by Tuesday, September 30, 2014. To date, we have received 7 out of 13 responses. Last year we had 100% participation. In order to meaningfully compare results across years is to have the same 100% response rate each year

Agenda – September 29, 2014:

1. Minutes
2. Update on outstanding policies/procedures in Vice President Areas

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated following the 2014 Planning Summit
2410	2410	Board Policy and Administrative Procedure	Distributed on 7/21/14. Back on 9/8/14 – ok as is.
3250	3250	Institutional Planning	Distributed on 7/21/14. Back on 9/8/14 (Irene) changes recommended to BP– now going to Ed Policies and Academic Senate
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14
5405.1		Student Political Organizations is recommended for deletion	Recommended for Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
5506		El Camino College Student Rights and Responsibilities	Recommended for Deletion (Jeanie)- CC review 3/10/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Recommended for Deletion (Jeanie)- CC review 3/10/14
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13 - Linda will bring back in the summer.
		Administrative Hiring Procedures	Linda working on.
		Classified Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
	2510	Collegial Consultation	Completed on 7/17/14
3200	3200	Accreditation	Adopted 4/21/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
4021	4021	Program Discontinuance	Adopted 6/16/14
4027		Administration of Relations with the Academic Senate	Deletion approved 6/16/14
5025		Foreign Students – Visa	Deletion approved 5/19/14
5032	5032	Student Activities Fee	Adopted 9/8/14
5060		Concurrent Enrollment of K-12 Students	Deletion approved 5/19/14
5205		Student Accident Insurance	Adopted 3/17/14
5555		Guest Speakers	Deletion approved 5/19/14
5800		Removing Pupils from School During School Hours	Deletion approved 5/19/14
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14