

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting September 24, 2012

Present: Francisco Arce, Thomas Fallo, Chris Gold, Irene Graff, Brooke Matson, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, and Luukia Smith.

1. "Making Decisions at El Camino College" draft was reviewed.
 - a. Document will be paginated and dated for further discussion next week.
 - b. CC will determine which committees are Collegial Consultation Committees.
 - c. CC will determine what the role of CC is in the consultation process.
 - d. Report of committees listed on the portal will be reviewed next week.
2. College Council Evaluation 2011-12 and College Council Evaluation Trends 2009-2012 were reviewed.
 - a. It was noted that CC made significant progress on Goal 1 (Practice consistent and timely internal college communications through the use of two-way discussions within CC and between Council members and their constituent groups) with the Collegial Consultation presentation, follow-up discussions, and development of the "Making Decisions at El Camino College" document.
 - b. Responsibility outlined in AP 2510: Primarily focuses on students. It was noted that sometimes we do focus on students but last year was not about the students. We should be reminded that everything we do should benefit students.
3. College Council Proposed Goals 2012-13
 - a. Define Collegial Consultation Committees.
 - b. Promote student learning.
 - c. Consistent progress of implementation of "Making Decisions at El Camino College."
 - d. Strategic Initiative C: Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.
 - e. Strategic Initiative E: Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
 - f. Complete policies and procedures relating to Accreditation.
 - g. Develop a review cycle for policies and procedures.

Agenda for the October 1, 2012 Meeting:

1. Minutes of September 24, 2012
2. "Making Decisions at El Camino College" Draft
3. College Council 2011-2012 Evaluation Results Review

4. 2012-2013 College Council Goals
5. Facilities/Construction Management MOU – Compton Center
6. Policies and Procedures (Accreditation) (October 22nd)

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

Policies Pending:

1. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
3. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
4. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
5. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
6. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.