

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting September 26, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Irene Graff, David Mc Patchell, Jeanie Nishime, Dipte Patel, Susan Pickens, Lynn Solomita, Arvid Spor, Gary Turner, and Mike Trevis.

1. Designated Smoking Areas – Rocky Bonura and Bob Gann suggest banning smoking because of enforcement issues. ASO also supports a ban. The Council of Deans request banning smoking from food service areas. A preponderance of managers did support a ban. President Fallo will take a recommendation to the Board to ban smoking on campus. The Compton Center will be surveyed on this issue.
2. College Council Evaluation Results for 2010-2011 were reviewed. It was noted that College Council seldom votes. In the past there were comment sections for each question. Comment sections were not included in this survey.
3. 2011-2012 College Council Goal Discussion
 - a. Lynn Solomita: Current goal six is not working and if kept, should be broken up into two goals or more clearly define it.
 - b. Chris Gold:
 - i. Recommend fewer goals so that College Council can focus on specific areas.
 - ii. Schedule time during the meetings to discuss cross-campus approaches to reaching goals and to discuss progress in meeting goals.
 - iii. From the Senate perspective, the most important potential goal of College Council for this year would be a combination of existing goals two and eight: “Encourage transparent, open cross-campus communication to instill trust and effective cooperation and collaboration.”
 - iv. Focus goals on the roles and functions of College Council, as stated in AP2510, specifically on cross-campus communication and collaboration on behalf of the College mission and students.
 - c. Irene Graff:
 - i. Recommend fewer goals and a scheduled time to review goals. Recommend scheduling one meeting per quarter to discuss goals.
 - ii. In place of Team Reports have critical announcements from each area. These announcements should be relevant to group discussion.
 - iii. Recommend a goal aligned with Strategic Initiative G.
 - iv. Link our goals to Strategic Initiatives (SI's) (listed below):
 - A. Enhance teaching to support student learning using a variety of instructional methods and services.
 - B. Strengthen quality educational and support services to promote student success.
 - C. Foster a positive learning environment and sense of community and cooperation through an effective process of collaboration and collegial consultation.

- D. Develop and enhance partnerships with schools, colleges, universities, businesses, and community-based organizations to respond to the workforce training and economic development needs of the community.
 - E. Improve processes, programs, and services through the effective use of assessment, program review, planning, and resource allocation.
 - F. Support facility and technology improvements to meet the needs of students, employees, and the community.
 - G. Promote processes and policies that move the College toward sustainable, environmentally sensitive practices.
- d. Jeanie Nishime: Recommend SI C as a goal.
 - e. Francisco Arce:
 - i. It would be difficult to measure the outcome if SI C were a goal. SI's should be supporting a goal not linked to goals.
 - ii. The role of College Council goes up and down and has a lot of flexibility. College Council collaborates on many things. Coordinating constituent group contributions is important.
 - f. Thomas Fallo:
 - i. Recommend SI C as a goal.
 - ii. Keep goal seven "Complete 10 + 1 policies and accompanying procedures."
 - iii. Recommend scheduling one meeting per quarter to discuss goals.
 - iv. Extensive minutes will be prepared for next week to assist in setting goals.
 - v. Team reports were as a result of goal one "Continue to improve internal college communications." They also give people the opportunity to share. Team reports will not be given next week.
- 4. Jeanie will bring back a report on the effectiveness of the changes made to counseling appointment practices.
 - 5. Chancellor Scott is scheduled to be at the Compton Center tomorrow.

Agenda for the October 3, 2011 Meeting:

- 1. Minutes of September 26, 2011
- 2. Set College Council Goals for 2011-2012

College Council Goals 2010-2011

- 1. Continue to improve internal college communications.
- 2. Increase the amount of recognition for work well done.
- 3. Continue to incorporate evidence-based decision making when evidence is available.
- 4. Communicate accreditation eligibility issues facing the College throughout the year.
- 5. Support, review, and discuss results of a Student Campus Climate survey.
- 6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
- 7. Complete 10 + 1 policies and accompanying procedures.
- 8. Continue to build a sense of community.