

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting – September 29, 2014

Present: Francisco Arce, Linda Beam, Thomas Fallo, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Rafeed Kahn, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Erika Solorzano, Claudia Striepe, Nina Velasquez.

1. Accreditation Team Visit
 - a. Our Accreditation Team visit is October 6-9, 2014.
 - b. The ECC open campus meetings will be held in the Distance Education Conference room on October 7th from 1-2 p.m. and October 8th from 5-6p.m.
 - c. The exit meeting will be on October 9th from 1-2 p.m. in the Haag Rectal Hall.
 - d. The Compton Center open meeting is October 8th from 1-2 p.m. in the Student Lounge.
 - e. Jeanie will be coordinating additional meetings that the visiting team members request.
2. Ann Garten: The next issue of the President's Newsletter will highlight the visiting Accreditation Team Members.
3. Francisco Arce: The faculty identification process begins next week.
4. Linda Beam: There are a lot of retirement notifications coming in. Linda will contact payroll for an update on retroactive check disbursements.
5. Rafeed Kahn: The Student Senate will meet October 2nd. One item for discussion is to determine how they can go more digital. The Sustainability Committee is meeting next week.
6. Irene Graff: The 2014 El Camino College and Compton Center Survey of Student Engagement reports are posted on our website.
7. Erika Solorzano: There was a police incident last Friday involving a former student.
8. Estina Pratt: The Compton Center continues to work on the Accreditation eligibility process. Several faculty members participated in a conference on student success at Cerritos College. The faculty is working diligently for the cause of student success.
9. Claudia Striepe: The Senate Executive Committee will meet with the Vice President's on Wednesday regarding the Adjunct Giving Campaign. Janet Schaeffer will attend the next Academic Senate meeting.
10. Jo Ann Higdon: ITS is working on the change out of the remaining XP systems. BP 3570 (Smoke & Tobacco Free Campus) will be brought back to College Council in approximately two weeks. The ECCD Audit Report draft should be available by December 2014.
11. Luukia Smith: ECCE is trying to get more employee involvement. There will be more social activities planned. A pancake breakfast is scheduled for next week. Luukia reported that she has been ECCE President for 14 years.

12. Susan Pickens: The College Council evaluation will close tomorrow at 4:30 p.m.
13. Thomas Fallo: President Fallo visited the Counseling office last week and was very impressed. The general mood in the Counseling Division and Student Services Building was very positive and very student centered. President Fallo also visited two classrooms in the Humanities building and the STEM Center. There was a lot of student interaction in the classrooms and at the STEM center.

Agenda – October 6, 2014:

1. Minutes
2. Accreditation Team Visit - update
3. College Council Evaluation Results
4. AP 3050 Institutional Code of Ethics
5. Accreditation Standards - Required Board Policies and Administrative Procedures listing.

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College's completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the "Making Decisions at El Camino College" document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated following the 2014 Planning Summit
2410	2410	Board Policy and Administrative Procedure	Distributed on 7/21/14. Back on 9/8/14 – ok as is.
3250	3250	Institutional Planning	Distributed on 7/21/14. Back on 9/8/14 (Irene) changes recommended to BP– now going to Ed Policies and Academic Senate
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14
5405.1		Student Political Organizations is recommended for deletion	Recommended for Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
5506		El Camino College Student Rights and Responsibilities	Recommended for Deletion (Jeanie)- CC review 3/10/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Recommended for Deletion (Jeanie)- CC review 3/10/14
	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13 - Linda will bring back in the summer.
		Administrative Hiring Procedures	Linda working on.
		Classified Hiring Procedures	Linda working on.

Policies/Procedures Completed:

BP	AP	Title	Status
1100		The El Camino Community College District	Adopted 3/17/14
1500		Display of Federal and State Flags	Adopted 3/17/14
2010		Board Membership	Adopted 3/17/14
2015		Student Member	Adopted 3/17/14
2100		Board Elections	Adopted 3/17/14
	2510	Collegial Consultation	Completed on 7/17/14
3200	3200	Accreditation	Adopted 4/21/14
3410	3410	Nondiscrimination	Adopted 1/21/14
3430	3430	Prohibition of Harassment	Adopted 2/18/14
4021	4021	Program Discontinuance	Adopted 6/16/14
4027		Administration of Relations with the Academic Senate	Deletion approved 6/16/14
5025		Foreign Students – Visa	Deletion approved 5/19/14
5032	5032	Student Activities Fee	Adopted 9/8/14
5060		Concurrent Enrollment of K-12 Students	Deletion approved 5/19/14
5205		Student Accident Insurance	Adopted 3/17/14
5555		Guest Speakers	Deletion approved 5/19/14
5800		Removing Pupils from School During School Hours	Deletion approved 5/19/14
7110	7110	Delegation of Authority	Adopted 1/21/14
	7150	Evaluation	Adopted 1/21/14
	7160	Professional Development	Adopted 3/17/14
7351		Retirement – Classified Service	Deletion approved 12/16/13
7510		Domestic Partners	Adopted 1/21/14
7700	7700	Whistleblower Protection	Adopted 1/21/14