

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting September 4, 2012

Present: Francisco Arce, Linda Beam, Thomas Fallo, Irene Graff, Jo Ann Higdon, Brooke Matson, Jeanie Nishime, Mike Odanaka, Luukia Smith, and Nina Velasquez.

1. Members of College Council reviewed agenda for the Board Meeting of September 4, 2012.
2. Luukia will ask Board to fund current expenditures for retirees from the Other Post-Employment Benefits (OPEB) fund rather than the General fund.
3. Members are encouraged to complete their evaluation surveys.

Agenda for the September 10, 2012 Meeting:

1. Minutes of September 4, 2012
2. Facilities/Construction Management MOU – Compton Center
3. Policies and Procedures (Accreditation)
4. College Council Goal Review
5. “Making Decisions at El Camino College” Draft (not ready)

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, adopted 11/28/11
2. BP 5700 – Athletics, adopted 1/17/12
3. BP 4231 – Grade Change, adopted 2/21/12
4. AP 4231 – Grade Change – Informational to Board on 5/21/12
5. AP 4255 – Course Repetition – Informational to Board on 5/21/12
6. BP 5070 – Attendance, adopted 6/16/12

Policies Pending:

1. BP 4255- Course Repetition – Distributed at College Council on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas
3. AP 4105 – Distance Education – Distributed at College Council on 8/20/12