

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting September 9, 2013

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, and Luukia Smith.

1. The ECC School Year Calendars for 2014-2015 and 2015-16 were distributed. The date for the Veteran's holiday must be changed from Friday, November 7, 2014 to either November 10 or November 11. The calendars will go back to the Calendar Committee for their recommendation.
2. The following Board Policies (BP) and Administrative Procedures (AP) were distributed and will be brought back to College Council on October 7, 2013. These BP's and AP's are required by the Accrediting Commission and will go to the October 21, 2013 Board meeting.
  - a. AP & BP 3200 – Accreditation;
  - b. AP & BP 3410 – Nondiscrimination;
  - c. AP 7150 – Evaluation;
  - d. AP 7160 – Professional Development.
3. The College Council 2012-13 evaluation and goals for 2013-14 will be discussed next week.

Agenda September 16, 2013:

1. Minutes of September 9, 2013
2. College Council Evaluation/Goals

College Council Goals 2012-13

- 1) Finalize "Making Decisions at El Camino College" and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

#### Policies/Procedures Pending:

1. AP & BP 3200 – Accreditation (distributed 9/9/13, back to CC on 10/7/13)
2. AP & BP 3410 – Nondiscrimination (distributed 9/9/13, back to CC on 10/7/13)
3. BP 3570 – Restricted Smoking Areas (Jo Ann Higdon revising)
4. BP/AP 4021 – Program Discontinuance (distributed 4/29/13)
5. BP 4030 – Academic Freedom (faculty working on)
6. AP 7150 – Evaluation (distributed 9/9/13, back to CC on 10/7/13)
7. AP 7160 – Professional Development (distributed 9/9/13, back to CC on 10/7/13)
8. Faculty Hiring Procedures – (distributed 4/29/13 -Linda Beam working on)
9. Administrative Hiring Procedures – (Linda Beam working on)

#### Policies/Procedures Completed

1. BP 2200 Board Duties and Responsibilities (12/17/12)
2. BP 2365 Recording (1/22/13)
3. BP & AP 2430 Delegation of Authority to Superintendent/President (12/17/12)
4. BP 2431 Superintendent/President Selection (12/17/12)
5. AP 2435 Evaluation of Superintendent/President (12/17/12)
6. BP 2716 Political Activity Board Members (1/22/13)
7. BP 2740 Board Education (12/17/12)
8. BP 2745 Board of Trustees Self-Evaluation (12/17/12)
9. BP & AP 4025 Philosophy for Associate Degree and General Education (7/15/13)
10. AP 4105 Distance Education (2/26/13)
11. BP & AP 4225- Course Repetition (6/17/13)
12. BP 4255 – Student Progress Early Alert and Referrals – deletion of policy (7/19/13)
13. BP & AP 4260 – Prerequisites and Co-Requisites (6/17/13)
14. BP & AP 5010 – Admissions (7/15/13)
15. AP 5011 – Admissions and Concurrent Enrollment for High School and Other Young Students (7/15/13)
16. AP 5055 – Enrollment Priorities (6/17/13)
17. BP 5400 Associated Students Organization –first reading 3/18/13 for information - no changes recommended
18. BP 5401 On Campus Student Organizations (4/15/13)
19. BP 5420 Associated Students Finance (4/15/13)
20. BP 7370 Political Activity (1/22/13)