

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting October 17, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, Lynn Solomita, and Arvid Spor.

1. The tree on the southeast corner of this building must be removed. The roots are blocking the construction of the handicapped ramp.
2. The Math/Business/Allied Health building is behind schedule. There will be an extensive update on this project at the next Facilities Steering Committee meeting on November 7<sup>th</sup>.
3. Board Meeting
  1. The Board meeting will be held in the Campus Theatre today.
  2. Board Policy 2350-Speakers was distributed to Board members in preparation for today's Board meeting.
  3. Parker & Covert legal fees would normally go to the Board annually in a blanket purchase order (BPO). Susan will forward BPO information to College Council members.
  4. Page 47 – AB 2910 – Quarterly Fiscal Status Report – Academic Salaries include academic/certificated management. Classified Salaries include classified management.
  5. Page 50, item 10 – Lennox School District Contract – they do not receive apportionment for courses that we teach.
  6. Page 50, item 13 – Myedu.com – This is part of a pilot program. Rocky Bonura is working on language to be included in the contract to ensure students can access through MyECC. The contract will not be released until language is agreed upon.
  7. Page 55, item F – Revised Final Budget 2011-2012 - \$ 2.05 million contingent liabilities. It was discovered that these monies should have been put in the Property/Liability Fund for contingent liability for lawsuits.
  8. Page 32, item D 1 – Eco Expo Asia International Trade Fair. This is paid from the Center for International Trade Development Funds.
  9. The Board is asking to change the November Board meeting date.
4. Francisco Arce will provide the District Wide Conference Committee criteria for funding faculty travel to conferences for review at the next College Council meeting.
5. Irene Graff provided a proposed smoke-free campus policy survey. College Council members are asked to give feedback for further discussion next week. A ban for the Compton Center would have to come through the CEO.
6. Health Benefits – Employees still have a lot of questions about health benefit costs. Human Resources will send out an additional informational email.

Agenda for the October 24, 2011 Meeting:

1. Minutes of October 17, 2011
2. Board Policy 4245 – Student Progress Early Alert and Referrals

3. District Wide Conference Committee Criteria For Funding Faculty Travel to Conferences
4. Proposed Campus Smoking Policy Survey

#### 2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.