

FINAL

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting October 22, 2012

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Irene Graff, Pete Marcoux, Brooke Matson, David Mc Patchell, Susan Pickens, Estina Pratt, Luukia Smith, Regina Smith, and Michael Trevis.

1. The following Policies and Procedures were reviewed. The Accreditation Standard and Education Code Section citations noted on the policies and procedures will be verified for accuracy.
  - a. BP 2200-Board Duties and Responsibilities (new). There was a change recommended for number 2. With this change this policy is ready to go to the Board. (Irene Graff requested via e-mail that this be reviewed again.)
  - b. BP 2430-Delegation of Authority to Superintendent/President (existing). Changes were recommended for paragraphs four and five. The Accreditation Standard Section citations will be updated. With these changes this policy is ready to go to the Board.
  - c. AP 2430-Delegation of Authority to Superintendent/President (new). No changes were recommended. This procedure is ready to go to the Board for informational purposes.
  - d. BP 2431-Superintendent/President Selection (new). No changes were recommended. This policy is ready to go to the Board.
  - e. BP 2435-Evaluation of Superintendent/President (existing). No changes were recommended for this policy. This policy does not need to go to the Board.
  - f. AP 2435-Evaluation of Superintendent/President (new). There was one change recommended. With this change this procedure is ready to go to the Board for informational purposes.
  - g. BP 2740-Board Education (existing). It was determined that CCLC would be contacted to determine what the intent/purpose of this policy is. This policy will be reviewed again next week.
  - h. BP 2745-Board of Trustees Self-Evaluation (revision of existing). This will be reviewed again next week along with the Board of Trustees Self-Evaluation form.

Agenda for the October 29, 2012 Meeting:

1. Minutes of October 22, 2012
2. BP 2200-Board Duties and Responsibilities
3. BP 2740-Board Education
4. BP 2745-Board of Trustees Self-Evaluation
5. Collegial Consultation Committees
6. "Making Decisions at El Camino College" Draft

## 7. Policies and Procedures (Accreditation related) time line

### College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

### Policies Pending:

1. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
2. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
3. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
4. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
5. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
6. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.
7. BP 2200 Board Duties and Responsibilities - Distributed 10-1-12
8. BP & AP 2430 Delegation of Authority to Superintendent/President - Distributed 10-1-12
9. BP 2431 Superintendent/President Selection - Distributed 10-1-12
10. BP & AP 2435 Evaluation of Superintendent/President - Distributed 10-1-12
11. BP 2740 Board Education - Distributed 10-1-12
12. BP 2745 Board of Trustees Self-Evaluation - Distributed 10-1-12