

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting – October 6, 2014

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Irene Graff, Jo Ann Higdon, Chris Jeffries, Rafeed Kahn, Lynn Lindberg, Jeanie Nishime, Susan Pickens, Estina Pratt, Luukia Smith, Erika Solorzano, Claudia Striepe.

1. Accreditation Team Visit: There is a reception today from 2:30 – 3:30 p.m. College Council will meet with Accreditation team members tomorrow at 11 a.m. in ADM 131.
2. 2014 College Council Evaluation Results were distributed. It was noted that there were 10 out of 13 responses. Also included in the results were 5-year trends (2009-2014). There will be discussions of the results and goal setting in upcoming College Council meetings.
3. AP 3050 (Institutional Code of Ethics) was distributed. It was determined that this should be an Administrative Procedure rather than a Board policy. College Council members are asked to forward the procedure to their constituents for feedback.

**Agenda – October 13, 2014:**

1. Minutes
2. ECC and Compton Institutional Effectiveness Outcomes – Strategic Plan 2015-2020
3. Policies
  - a. BP 1200 (The El Camino College Mission, Vision, Values and Strategic Initiatives)
  - b. BP 1600 (Full Inclusion of People with Disabilities)
  - c. BP 2100 (Vacancies on the Board)
  - d. BP 2200 (Board Duties & Responsibilities)
  - e. BP 2210 (Officers)
  - f. BP 2220 (Committees of the Board)
  - g. BP 2305 (Annual Organizational Meeting)
  - h. BP 2310 (Regular Meetings of the Board)
  - i. BP 2315 (Closed Session)
  - j. BP 2320 (Special and Emergency Meetings)
  - k. BP 2330 (Quorum and Voting)
  - l. BP 2510 (Participation in Local Decision Making)
4. College Council Evaluation Results

College Council 2013-14 Goals:

1. Focus on student success and learning.
2. Monitor and support the advancement of the College’s completion agenda of increasing the number of degrees, certificates, and transfers.
3. Incorporate evidence-based decision making when evidence is available.
4. Actualize the “Making Decisions at El Camino College” document.
5. Complete the review of all policies and procedures relating to Accreditation.
6. Set up a review cycle for all policies and procedures.

Policies/Procedures Pending:

BP	AP	Title	Status
1200		The El Camino College Mission, Philosophy, Values and Guiding Principles	Will be updated following the 2014 Planning Summit
2410	2410	Board Policy and Administrative Procedure	Distributed on 7/21/14. Back on 9/8/14 – ok as is.
	3050	Institutional Code of Ethics	Distributed on 10/6/14 (Jaynie Ishikawa). CC members sending out to constituents for feedback.
3250	3250	Institutional Planning	Distributed on 7/21/14. Back on 9/8/14 (Irene) changes recommended to BP– now going to Ed Policies and Academic Senate
3440		Service Animals	New policy – Linda working on.
3570		Restricted Smoking Areas (Smoke & Tobacco Free Campus)	Pulled from 12/16/13 Board agenda Revised & distributed @ CC 4/7/14
5405.1		Student Political Organizations is recommended for deletion	Recommended for Deletion - CC review 3/10/14: Jeanie will present to ASO for their review
5506		El Camino College Student Rights and Responsibilities	Recommended for Deletion (Jeanie)- CC review 3/10/14
5505		Minimum Academic Standards and Service Limitations for Student Participation in Student Government, Campus Committees and Student Clubs	Recommended for Deletion (Jeanie)- CC review 3/10/14

	7145	Personnel Files	Distributed on 11/18/13 - Linda
	7233	Claims for Work out of Classification	Distributed on 11/18/13 - Linda
7330	7330	Communicable Disease	Distributed on 11/18/13 - Linda
	7336	Certification of Freedom from Tuberculosis	Distributed on 11/18/13 - Linda
		Faculty Hiring Procedures	Distributed on 4/29/13 - Linda will bring back in the summer.
		Administrative Hiring Procedures	Linda working on.
		Classified Hiring Procedures	Linda working on.