

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting November 1, 2010

Present: Francisco Arce, Christina Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, and Arvid Spor.

1. Chancellor Scott sent out a letter regarding priorities in class scheduling. Susan will email the letter to Council members. We continue to be concerned about non-credit courses.
2. Team Reports
 - a. Luukia – Nina and the Human Resources department did a good job on the Classified Service Awards program.
 - b. Christina – The Academic Senate is collecting nominations for the outstanding adjunct award. The award will be given out at the last Senate meeting of the semester. The Senate discussed AP 5055 – Enrollment Priorities and has recommended some changes. The Senate will vote on BP 4055 - Academic Accommodations for Students with Disabilities and are looking at a resolution about the calendar.
 - c. David – Upcoming meetings at the Compton Center:
 - i. Manager’s meeting today at 1 p.m.
 - ii. Accreditation meeting, November 2, 2010 at 1 p.m. in the gym.
 - iii. Open forum on the proposed 2011-2012 School Calendar, December 2, 2010 from 1-2pm in the Student Lounge.
 - d. Arvid – There have been planning workshops at ECC and the Center. Program plans should be submitted before the winter break. The Strategic Initiatives are being used as global college goals and as goal statements.
 - e. Elizabeth – Members are concerned about the Humanities building and reports have been requested. Faculty are also concerned about the calendar issue.
 - f. Jessica – The Associated Students Organization (ASO) set-up election informational tables on the library lawn. A petition for the winter session elimination has been circulated and signed by 300 students. ASO members attended the Region 7 General Assembly Conference. ASO also updated its Mission Statement and is working on its Constitution. ASO is working on recycling.
 - g. Gary – Crime has decreased at both locations. There have been some minor traffic collisions in lot H. An ECC student was struck while jaywalking. There are more instances of skateboards and bicycles on campus.
 - h. Francisco – classes are full.
 - i. Jeanie – There will be an Accreditation visit this month. We have a new Title V grant and will be hiring a program director and another evaluator.
 - j. Jo Ann – We have been given a verbal report that nothing was found in the air sampling of the Humanities building. The written report will be shared when it is

- received. A complaint has been filed with Cal/OSHA. It will take a couple of months to get the Humanities building restored. The Business/Math/Health Sciences building is a little behind schedule. The Social Sciences building remodel is going well and restroom renovations will start up again. Jo Ann will provide a report on campus recycling.
3. AP – 5055 – Enrollment Priorities – Jeanie will incorporate suggested changes and bring back to College Council.

Agenda for the November 15, 2010 Meeting:

1. Minutes of November 1, 2010
2. Board Agenda
3. Board Policy and Administrative Procedures 5055 – Enrollment Priorities
4. Board Policy 2350 – Speakers
5. CCLC Sample Procedure – 4026 - Philosophy and Criteria for International Education
6. College Council minutes
7. Develop objectives for College Council Goals 2010-2011

College Council Goals 2010-2011

1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.