

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

FINAL

EL CAMINO COLLEGE

Office of the President

Minutes of the College Council Meeting – November 16, 2015

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Present: Linda Beam, Tom Fallo, Ann Garten, Irene Graff, Vishu Gupta, Jo Ann Higdon, Chris Jeffries, David McPatchell, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Luukia Smith, Claudia Striepe.

1. Minutes – November 9, 2015 minutes were approved as amended.
2. The November 16, 2015 Board Agenda was reviewed. Corrections to the agenda are as follows:
  - a) Page HR 2, item #5 – effective December 1, ~~2016~~ 2015;
  - b) Page HR 2, item #6 – effective December 1, ~~2016~~ 2015;
  - c) Page HR 15, Non-Instructional, Class I – BA, Hourly, Step 3 - ~~\$7.65~~ 47.65;
  - d) Page HR 15, Non-Instructional, Class I – BA, Hourly, Step 4 - ~~\$9.55~~ 49.55.

Agenda November 23, 2015

1. Minutes – November 16, 2015
2. AP 4040 (Library Services)
3. AP 5520 (Student Discipline Procedures)
4. BP/AP 4240 (Academic Renewal)
5. Notice: College Council will meet in the Board room on November 30, 2015
6. Notice: Facilities Steering Committee meeting on November 30, 2015 at 2 p.m. in the Board room.

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.