EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting November 29, 2010

Present: Francisco Arce, Thomas Fallo, Ann Garten, Christina Gold, Irene Graff, Jo Ann Higdon, Jessica Lopez, David Mc Patchell, Jeanie Nishime, Susan Pickens, Gary Robertson, Luukia Smith, and Arvid Spor.

1. Applications for the vacancy for Board of Trustees Area 1 are available and posted to our website. Applications are due December 2nd at 4 p.m. The Board of Trustees will review the applications at their special Board meeting on December 6th at 4 p.m.

2. AP 5055 – Enrollment Priorities. The recommended changes from College Council have been incorporated. Under section VIII. Priority Registration Committee, a change will be made to make it clear that this is a recommending committee. This will be re-formatted and a clean copy without strike outs will be brought back for final review.

3. BP 2350 – Speakers was discussed after the meeting. President Fallo asked that this be brought back for discussion at the next meeting. Three changes were made to the first three sentences in paragraph #4. The policy will now read "Each speaker will be allowed a maximum of <u>three</u> minutes in the aggregate on all agenda items. Each speaker will be allowed <u>no more than three</u> minutes on non-agenda items. <u>Twenty</u> minutes shall be the maximum time allotment for public speakers on any one agenda item regardless of the number of speakers."

4. Accreditation Visit. College Council members reported hearing positive comments from the chair and co-chair. The team chairs write a report by the first week of December. The draft will be sent to President Fallo to make any edits and will go back to the chair. The Commission receives the report December 15th. A subcommittee will review report and make any recommendations that will be presented to the Commission in January.

   Several areas of concern were noted. Some Program Assessments are six months past due and we need to expedite our timeline on assessing the Institutional Core Competencies. Program Review conclusions do not appear to be tied to the data. Claudia Lee is developing questions and a rubric which will help faculty focus more on data. There is still concern about the fiscal situation at Compton.

5. CCLC sample AP 4026 – Philosophy and Criteria for International Education. ECC currently has nothing in place. The Senate will discuss this and then forward to Ed Policies Committee.

6. Designated smoking areas. By law smoking is not permitted within 20 feet of doors. Jo Ann will have facilities identify problem smoking areas on campus. There was a suggestion to restrict smoking to parking lots and four designated areas on campus. Students are supporting restrictions per a survey four years ago. That data will be shared with College Council. Council members are asked to survey their constituent groups to see if they support designated smoking areas and if they would like us to deal with problem smoking areas.

Agenda for the December 6, 2010 Meeting:
1. Minutes of November 29, 2010
2. Board Agenda
3. Team Reports
4. Designated Smoking Areas on Campus
5. BP 2350 – Speakers
6. BP & AP 5055 – Enrollment Priorities
7. BP & AP 4055 – Academic Accommodations for Students with Disabilities
8. College Council minutes
9. Develop objectives for College Council Goals 2010-2011

College Council Goals 2010-2011
1. Continue to improve internal college communications.
2. Increase the amount of recognition for work well done.
3. Continue to incorporate evidence-based decision making when evidence is available.
4. Communicate accreditation eligibility issues facing the College throughout the year.
5. Support, review, and discuss results of a Student Campus Climate survey.
6. Define and discuss the issue of employee morale and student satisfaction at both locations. Support initiatives to improve employee morale and student satisfaction as defined by campus discussions.
7. Complete 10 + 1 policies and accompanying procedures.
8. Continue to build a sense of community.