

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting November 5, 2012

Present: Francisco Arce, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Jeanie Nishime, Susan Pickens, Estina Pratt, and Luukia Smith.

1. The following Policies were distributed and will be reviewed in College Council on December 3, 2012.
 - a. BP 2365 – Recording. This revision is recommended by the Community College League of California (CCLC).
 - b. BP 2716 – Political Activity. This is a new policy recommended by CCLC. This policy pertains to Board members. Current BP 7370 – Political Activity is a separate policy that pertains to employees.
2. “Making Decisions at El Camino College” Draft was reviewed. Jeanie will make the following changes and distribute an updated version for further review.
 - a. Page 6 – changes were recommended to paragraph two.
 - b. Page 7 – no changes recommended.
 - c. Page 8 – formatting changes were recommended in the Role of Faculty section.
 - d. Page 9 – changes were recommended to paragraph three.
 - e. Page 10 – changes were recommended to the numbered listing.
 - f. Page 11 - no changes recommended.
 - g. Page 12 – Collegial Consultation Committees
 - i. The Faculty Development, Academic Technology, and College Curriculum Committees will be deleted from College-wide committees.
 - ii. The Academic Senate will be added to College-wide committees.
 - iii. Human Resources will be added to Area Councils.
 - iv. Human Resources Division Council will be removed from the Division Councils.
 - v. It was recommended to have a subsection on Advisory, Task Force and Operational Committees.
 - h. Page 13 – keep chart.
 - i. Delete pages 14, 15, 16, 17, 18, 19 and 21

Agenda for the November 19, 2012 Meeting:

1. Minutes of November 5, 2012
2. Board Agenda
3. “Making Decisions at El Camino College” Draft
4. Policies and Procedures (Accreditation related) time line

5. BP 2365 – Recording (CCLC update) 12-3-12
6. BP 2716 – Political Activity (CCLC recommended policy) 12-3-12

College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

Policies Pending:

1. BP 2200 Board Duties and Responsibilities - Distributed 10-1-12
2. BP & AP 2430 Delegation of Authority to Superintendent/President - Distributed 10-1-12
3. BP 2365 Recording – Distributed 11-5-12
4. BP 2431 Superintendent/President Selection - Distributed 10-1-12
5. BP & AP 2435 Evaluation of Superintendent/President - Distributed 10-1-12
6. BP 2716 Political Activity – Distributed 11-5-12
7. BP 2740 Board Education - Distributed 10-1-12
8. BP 2745 Board of Trustees Self-Evaluation - Distributed 10-1-12
9. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
10. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
11. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
12. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
13. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
14. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.