

EL CAMINO COLLEGE  
Office of the President  
Minutes of the College Council Meeting November 7, 2011

Present: Francisco Arce, Rebekka Asher, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, Lynn Lindberg, David Mc Patchell, Jeanie Nishime, Susan Pickens, Elizabeth Shadish, Luukia Smith, and Arvid Spor.

1. Proposed Campus Smoking Policy – This policy is ready to go to the Board. Facilities will develop a map with smoking area locations.
2. Team Reports
  1. Irene – Institutional Research is in the process of developing an Institutional Review Board that will represent both El Camino College and the Compton Center. The next meeting is December 1, 2011.
  2. Francisco – Schedule development has begun for summer and fall of 2012. Faculty hiring prioritization went out with 20 positions. Flex day divisional meetings will include presentations on CurricUNET.
  3. Chris – Our use of CurricUNET places El Camino a step ahead of other community colleges in SLOs, program review and curriculum. The Fall Plenary Session included discussion of repeatability in Fine Arts and P.E. Several resolutions are coming from the State Academic Senate. Another topic of discussion was the recommendation from the California Community College Task Force on Student Success. The State Senate agrees with the ideas but disagrees with how the task force goes about achieving them. Chris will forward the resolutions passed at plenary to Community Relations. The ECC Academic Senate is reviewing the current pre-requisite policy to determine if more pre-requisites should be instituted.
  4. Elizabeth – Negotiations are now in the factfinding phase. The factfinding report has been received and ECCFT will determine what actions to take.
  5. Arvid – Program plans are being completed. When submitted they will be incorporated into unit plans.
  6. David – An Accreditation forum was held at the Compton Center.
  7. Luukia – ECCE has tentatively agreed upon a contract. There will be a meeting on November 18<sup>th</sup> to go over the changes to the contract. The ratification vote will occur on December 2, 2011.
  8. Lynn – Human Resources has been working on benefits enrollment and classified job openings. American Fidelity will be on site for the next couple of weeks.
  9. Rebekka – Several resolutions passed at the Student Senate for California Community Colleges General Assembly. Region VII is against the California Community College Task Force on Student Success recommendations. The students feel there should be more than one student on the task force. Student Success Task Force resolutions passed. These were presented at the end of the meeting after many students had already left the conference. Recycling week is November 7-10, 2011. There will be a table out on the library lawn.
  10. Jo Ann – Larry Carrier is working in the Business office. Janice Ely and Tom Connolly are out on leave. The Chancellor's Office has released a revised auditing

guidelines book. The Chancellor's Office will be monitoring FTES reporting more closely. Babs Atane will be the Interim Chief Business Officer at the Compton Center until one is hired. The Student Success Task Force resolution was discussed at the Association of Chief Business Officials Fall Conference. The Chancellor's office staff reported that there are between \$5 and \$6 billion in prominent lawsuits against the State that will be heard by the State Supreme Court in January due to fiscal urgency: Redevelopment, Property Tax, Vehicle Tax, and Medi-Cal/Medicaid cases. Jo Ann attended the Community College Facility Coalition Annual Conference and met with key Chancellor's office representatives regarding Compton Center facilities.

11. Jeanie – The Fall Transfer Conference was attended by 404 students. Jeanie reported that the California Community Colleges Chief Student Services Administrators have weighed in on the Student Success Task Force recommendations and feel they would be impossible to enforce. Chancellor Scott's letter along with the task force recommendations will be forwarded to College Council members.

Agenda for the November 14, 2011 Meeting:

1. Minutes of November 7, 2011
2. Smoking policy

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, first reading on October 17, 2011