

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting December 3, 2012

Present: Francisco Arce, Linda Beam, Thomas Fallo, Julio Farias, Ann Garten, Chris Gold, Irene Graff, Jo Ann Higdon, David Mc Patchell, Brooke Matson, Bill Mulrooney, Susan Pickens, Estina Pratt, and Luukia Smith.

1. Policies reviewed:

- a. 7370 – Political Activity (Employees) will be distributed and reviewed by constituents and brought back next week.
- b. 2365 – Recording – ready for Board approval.
- c. 2716 – Political Activity Board Members – ready for Board approval.

2. Team Reports

- a. Brooke: “Finals Madness” is 9 p.m. – 12 a.m. during finals week. The scholarship application deadline is December 14, 2012.
- b. Chris: The Curriculum Committee is working on repeatability and updating curriculum. The Faculty Development Committee piloted a reading academy. The Adjunct Faculty Award will be awarded December 4, 2012.
- c. Linda: Faculty recruitment announcements will go out December 4, 2012. A draft timeline for the Superintendent/President recruitment will be developed.
- d. Francisco: Accreditation Standards II A, B, C Team Chairs will meet and review the Accreditation Guide to Evaluating Institutions.
- e. Irene: The Research & Planning office is working on data identified as critical to the Accreditation process. The Program Plan deadline is December 31, 2013. The College will conduct three surveys in spring 2013: Campus Climate, Campus Safety, and Technology. The Campus Climate survey will be administered to students and Compton Center employees.
- f. Estina: The CEC Senate wrote to Chancellor Harris regarding the stability of the Center. The Senate reviewed the draft Agreement between the El Camino Community College District and the Compton Community College District.
- g. Bill: The Enrollment Management Team is working on prioritization of enrollment and registration.
- h. Jo Ann: The ECCCD Audit report findings are being reviewed and will be responded to. All Program Reviews have been completed for Administrative Services. The MBA building move is scheduled for December 19-21, 2012.
- i. Fallo: There will be two new Board members next year due to the redistricting of Trustee Areas. Chancellor Brice Harris will implement the Student Success Task Force recommendations. The December Board meeting will include the annual organizational meeting.

Agenda for the December 10, 2012 Meeting:

1. Minutes of December 3, 2012
2. “Making Decisions at El Camino College” Draft
3. BP 7370 – Political Activity (Employees – current policy no changes recommended)
4. Agreement between the El Camino Community College District and the Compton Community College District (December 17, 2012)

College Council Goals 2012-13

- 1) Finalize “Making Decisions at El Camino College” and distribute to all collegial consultation committees and college constituency groups.
- 2) Determine which committees are considered Collegial Consultation Committees, identify to whom recommendations are made and appropriate follow-up.
- 3) Complete a review of all policies and procedures relating to Accreditation and revise if necessary.
- 4) Develop a review cycle for all policies and procedures.

Policies Pending:

1. BP 2200 Board Duties and Responsibilities – BOT first reading 11/19/12
2. BP & AP 2430 Delegation of Authority to Superintendent/President – BOT first reading 11/19/12
3. BP 2365 Recording – Distributed 11-5-12 – ready for BOT
4. BP 2431 Superintendent/President Selection – BOT first reading 11/19/12
5. BP & AP 2435 Evaluation of Superintendent/President – BOT first reading 11/19/12
6. BP 2716 Political Activity Board Members– Distributed 11-5-12 – ready for BOT
7. BP 2740 Board Education – BOT first reading 11/19/12
8. BP 2745 Board of Trustees Self-Evaluation – BOT first reading 11/19/12
9. BP 4255- Course Repetition – Distributed at CC on 4/23/12 & 4/30/12 – not ready for Board.
10. BP 3570 – Restricted Smoking Areas – Jo Ann Higdon revising.
11. AP 4105 – Distance Education – Distributed at CC on 8/20/12 (no changes recommended)
12. BP 5400 – Associated Students Organization – Distributed at CC on 9/17/12 – ASO making recommended changes.
13. BP 5401 – On Campus Student Organizations – Distributed at CC on 9/17/12 – ASO making recommended changes.
14. BP 5420 – Associated Students Finance – Distributed at CC on 9/17/12 – ASO making recommended changes.
15. BP 7370 – Political Activity (Employees) – Distributed at CC on 12-3-12