

EL CAMINO COLLEGE
Office of the President
Minutes of the College Council Meeting December 5, 2011

Present: Francisco Arce, Rebekka Asher, Thomas Fallo, Ann Garten, Irene Graff, Chris Gold, Jo Ann Higdon, David Mc Patchell, Susan Pickens, Gary Robertson, Elizabeth Shadish, Luukia Smith, and Lynn Solomita.

1. Team Reports

1. David – The Compton Center is having a staff appreciation pancake breakfast on Friday, December 9th from 8-9:30 a.m. in the Student Lounge.
2. Francisco – The fall 2012 schedule was rolled over and the cancelled classes have been deleted. The program reviews that were due in the spring were all completed. The curriculum review process is 40% behind schedule. SLO faculty assessment reports are due next semester. This is the first time these will be input directly into CirricUNET.
3. Elizabeth - ECCFT is preparing for negotiations and also developing appropriate sustainable responses to the Board for imposing a contract.
4. Gary – Property crimes are up in the last couple of months. There is an increase in student classroom behavior problems. POA is in contract discussions with the District.
5. Irene – David Vakil and Gerald Sequeira from the Compton Center gave a presentation at the Management Forum about the Center’s late add and repeat policies. They have streamlined their process and are sharing the information with Bill Mulrooney. IR is working on program review, various metrics for Student and Community Advancement, and the Annual Fact Books.
6. Chris – Tomorrow is the last meeting of the semester and BP 4025 - Philosophy for Associate Degree and General Education will be reviewed. It was noted that people need to be educated about collegial consultation and agree upon parameters. Chris has been asked to bring forward a discussion of a vote of no confidence. The Academic Senate will provide reference materials.
7. Rebekka – The East Lounge will be open until midnight for finals week. ASO will have a training retreat for officers and are preparing a response to the Board’s recent decision.
8. Luukia –The ECCE contract will be on the December Board agenda.
9. Lynn – Classified and faculty listings of open positions were distributed. These positions will close before the California Community College Registry Job Fair. ECC is accepting applications for temporary classified clerical on-call positions.
10. Jeanie – Last week was the application deadline for USC’s and UC’s. The Title 5 Initiative Alumni Forum was well attended. The Calendar Committee met last week and their recommendation went to Cabinet. The 2012-2013 School Year Calendar with winter session is going to the Board with the caveat “It is understood that the District has the option to not offer or modify the length of winter or summer sessions commencing with summer 2012,” which comes directly from the

- factfinding report. The 2013-2014 School Year Calendar without winter session is also going to the Board.
11. Jo Ann – There have been several meetings on the MBA building regarding time. There was a meeting with the contractor to go over a backlog of questionable requests for information. There will be a Board agenda item for a budget augmentation of \$100,000. These funds are needed to repay the Federal Department of Education for District overpayments of Federal financial aid awards. There have been complaints about construction workers and students parking in employee spots.
 12. Fallo – There will be more information on the State budget at the end of January. There will be proposals for next year's budget and there may be discussions about cuts for this year. It is hoped to begin negotiations with the faculty in spring.

Agenda for the December 12, 2011 Meeting:

1. Minutes of December 5, 2011
2. College Council Meeting Schedule
3. Board Agenda
4. BP 4231 (Grade Change)
5. Smoking area amenities – Bob Gann
6. Joint ASCCC / CCLC Team visit
7. College Council Goal Review

2011-2012 College Council Goals

1. Practice consistent and timely internal college communications through the use of two-way discussion within College Council and between Council members and their constituents where appropriate.
2. Evaluate new policies, procedures, and processes in terms of promoting student success.
3. Consider environmental impacts during policy, procedure, and process discussions in support of movement toward a more sustainable campus.
4. Complete a minimum of ten policies and accompanying procedures.

College Council Goal/Survey timeline:

1. Quarterly Goal Review: December 2011, March 2012, June 2012, September 2012
2. 2011-2012 College Council Survey: September 2012
3. Develop 2012-13 College Council Goals: October 2012

Policies Completed:

1. BP 4055 – Academic Accommodations for Students with Disabilities, first reading on October 17, 2011
2. BP 5700 – Athletics – reviewed on 11/21/11 – ready to go to the Board.