

College Council Purpose Statement: To facilitate communication and serve as a forum to exchange information that affects the college community.

FINAL

EL CAMINO COLLEGE

Office of the President

Minutes of the College Council Meeting – December 7, 2015

Strategic Initiative C – Collaboration: Advance an effective process of collaboration and collegial consultation conducted with integrity and respect to inform and strengthen decision-making.

Members Present: Linda Beam, Irene Graff, Jo Ann Higdon, Chris Jeffries, David Mc Patchell, Jeanie Nishime, Susan Pickens, Susana Prieto, Jean Shankweiler, Luukia Smith, Claudia Striepe.

1. Minutes – November 30, 2015 minutes were approved with a correction to the agenda, item 4: AP 5530 (Student Rights & Grievances) – not ready yet.
2. Collegial Consultation Committees webpage draft was reviewed and approved by College Council. It was noted that some division council names need to be updated. Claudia will see if a later version of the “Participating Effectively in District and College Governance” document is available. It was also recommended that this draft be shared with the Compton Center to see if they would like to implement something similar.
3. Policies and Procedures Inventory/Status Report was reviewed.
4. Power Outage – Linda reported that there was a power outage on Friday (12/4/15) mid-morning. It was noted that not all areas of campus were affected. The Vice Presidents are working on developing “power outage” protocols.
5. Active Shooter Training – Jo Ann reported that there will be an “active shooter” all-campus drill sometime in January 2016.

Agenda December 14, 2015

1. Minutes – December 7, 2015
2. Board Agenda Review

2015-16 College Council Goals

1. Update and Review Board Policies and Administrative Procedures.
2. Have all Consultation Committees revise and post minutes, agendas, purpose and goals to their specific Committee webpage, and have a link to these pages from a central Administrative page.
3. Review and endorse the Master Plan.
4. Support initiatives of the CEC to train staff/faculty/committees in preparation for accreditation through quarterly reports and discussion.
5. Develop plans and procedures to orient new members to consultation committee.